



**John Watson**  
Missouri State Auditor

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# Office of Attorney General



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March 2015  
Report No. 2015-013

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<http://auditor.mo.gov>



**John Watson**  
Missouri State Auditor

# CITIZENS SUMMARY

## Findings in the audit of the Office of Attorney General

Recusal	To avoid any appearance of a conflict of interest, the State Auditor recused himself from participation in this audit and directed the Deputy State Auditor to oversee procedures performed by the State Auditor's professional audit staff.
Conflicts of Interest	The Attorney General's office (AGO) lacks adequate policies and procedures to identify and address certain conflicts of interest. The Attorney General recently acknowledged accepting campaign contributions and other gifts from companies, and/or their attorneys and lobbyists, that were under investigation by the AGO. Accepting items from individuals or entities while the AGO has legal actions pending against them, or is investigating them for potential legal action, gives the appearance of a conflict of interest. In November 2014, the Attorney General announced he will no longer take contributions from people or companies under investigation by his office, either currently or in the previous 90 days, or from lobbyists or attorneys representing those individuals or companies; and will not accept gifts from registered lobbyists. As of February 2015, the AGO has yet to adopt this directive in a formal policy.
Personnel Policies and Procedures	In addition to salary increases provided most state employees, the AGO also provided salary increases to over 200 employees during the period January 2012 to August 2014. These increases represented an annual total increase in salaries of \$1.2 million annually and averaged 9 percent per raise. Of 42 raises reviewed, 18 raises (43 percent) totaling \$67,262 do not appear reasonable. The AGO provides 4 hours of personal leave to attorneys who record at least 195 hours on their monthly timesheets; however, this program has not been documented in a formal policy.
Outside Counsel and Experts	As noted in our prior audit, the AGO does not always prepare and retain adequate documentation of the selection process of outside counsel and expert witnesses. The AGO has not analyzed or documented the basis for the hourly rates paid to outside counsel.
Internal Control Procedures	Various divisions of the AGO do not restrictively endorse checks immediately upon receipt. The AGO has not established written receipting procedures regarding monies received in the divisions. As a result, we noted inconsistencies and weaknesses in procedures among the divisions. The AGO does not have adequate procedures to ensure the state General Revenue Fund is reimbursed for legal services provided to professional licensing boards, and amounts due are not recorded in the statewide accounting system.

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Employee Travel	AGO employees often make lodging reservations without performing price comparisons or other procedures to ensure lodging costs are reasonable. We noted many instances where lodging costs appeared excessive, and AGO employees did not document why the higher costs were necessary and reasonable.
Computer Password Controls	AGO employees are not required to change network passwords on a periodic basis.

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In the areas audited, the overall performance of this entity was **Fair**.\*

\*The rating(s) cover only audited areas and do not reflect an opinion on the overall operation of the entity. Within that context, the rating scale indicates the following:

- Excellent:** The audit results indicate this entity is very well managed. The report contains no findings. In addition, if applicable, prior recommendations have been implemented.
- Good:** The audit results indicate this entity is well managed. The report contains few findings, and the entity has indicated most or all recommendations have already been, or will be, implemented. In addition, if applicable, many of the prior recommendations have been implemented.
- Fair:** The audit results indicate this entity needs to improve operations in several areas. The report contains several findings, or one or more findings that require management's immediate attention, and/or the entity has indicated several recommendations will not be implemented. In addition, if applicable, several prior recommendations have not been implemented.
- Poor:** The audit results indicate this entity needs to significantly improve operations. The report contains numerous findings that require management's immediate attention, and/or the entity has indicated most recommendations will not be implemented. In addition, if applicable, most prior recommendations have not been implemented.

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## **JOHN WATSON**

### **Missouri State Auditor**

Honorable Chris Koster, Attorney General  
Jefferson City, Missouri

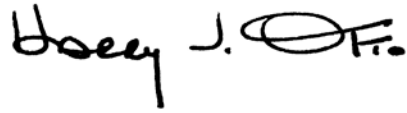
To avoid any appearance of a conflict of interest, the State Auditor recused himself from participation in this audit and directed the Deputy State Auditor to oversee procedures performed by the State Auditor's professional audit staff. We have audited certain operations of the Office of Attorney General, in fulfillment of our duties under Chapter 29, RSMo. The scope of our audit included, but was not necessarily limited to, the years ended June 30, 2014, 2013, and 2012. The objectives of our audit were to:

1. Evaluate the office's internal controls over significant management and financial functions.
2. Evaluate the office's compliance with certain legal provisions.
3. Evaluate the economy and efficiency of certain management practices and operations, including certain financial transactions.

Our methodology included reviewing written policies and procedures, financial records, contracts, and other pertinent documents; interviewing various personnel of the office; inspection of capital assets; analysis of comparative data obtained from external and/or internal sources; and testing selected transactions. We obtained an understanding of internal controls that are significant within the context of the audit objectives and assessed whether such controls have been properly designed and placed in operation. We tested certain of those controls to obtain evidence regarding the effectiveness of their design and operation. We also obtained an understanding of legal provisions that are significant within the context of the audit objectives, and we assessed the risk that illegal acts, including fraud, violations of contract, or other legal provisions could occur. Based on that risk assessment, we designed and performed procedures to provide reasonable assurance of detecting instances of noncompliance significant to those provisions.

We conducted our audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform our audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides such a basis.

The accompanying Organization and Statistical Information is presented for informational purposes. This information was obtained from the office's management and was not subjected to the procedures applied in our audit of the office. For the areas audited, we identified (1) deficiencies in internal controls, (2) no significant noncompliance with legal provisions, and (3) the need for improvement in management practices and procedures. The accompanying Management Advisory Report presents our findings arising from our audit of the Office of the Attorney General.

A handwritten signature in black ink that reads "Harry J. Otto". The signature is written in a cursive style with a large, stylized "H" and "O".

Harry J. Otto, CPA  
Deputy State Auditor

The following auditors participated in the preparation of this report:

Director of Audits:	John Luetkemeyer, CPA
Audit Manager:	Kim Spraggs, CPA
In-Charge Auditor:	Wayne Kauffman, MBA
Audit Staff:	Sherrye Lesmes
	Meghan Dowell
	Hailey Turner

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# Office of Attorney General

## Management Advisory Report

### State Auditor's Findings

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#### **1. Conflicts of Interest**

The Attorney General's office (AGO) lacks adequate policies and procedures to identify and address certain conflicts of interest.

Section 105.452, RSMo, prohibits elected officials from acting or refraining from acting in their official capacity in exchange for any payment, offer to pay, promise to pay, or receipt of anything of actual pecuniary value paid or payable, or received or receivable, to him or herself or any third person, including any gift or campaign contribution, made or received in relationship, other than their compensation paid by the state.

Recently, the Attorney General has acknowledged accepting campaign contributions and other gifts from companies (and/or the companies' attorneys and lobbyists) that were under investigation by the AGO. Accepting items from such individuals or entities while the AGO has legal actions pending against, or is investigating for potential legal action, gives the appearance of a conflict of interest. In November 2014, the Attorney General announced he will no longer take contributions from people or companies under investigation by his office, either currently or in the previous 90 days, or from lobbyists or attorneys representing those individual or companies; and will not accept gifts from registered lobbyists. In the announcement, the Attorney General stated "by prohibiting individuals, entities, and their representatives with pending litigation against the Attorney General's office from making political contributions, we are taking unprecedented steps to remove even the appearance of a conflict of interest." However, as of February 2015, this new directive has not been formalized in a policy.

The AGO has not established formal procedures for handling potential conflicts of interest related to the Attorney General accepting campaign contributions from entities (or these entities' lobbyists and legal counsel) the AGO is investigating or considering for multi-state lawsuits. While the AGO lacks procedures regarding conflicts with these entities, the AGO has established procedures regarding conflicts with private attorneys engaged to represent the AGO. Conflicts of interest exist when certain private attorneys that made campaign contributions to the Attorney General's campaign committee are engaged to litigate certain cases on behalf of the AGO. The Deputy Attorney General indicated the AGO mitigates conflicts in these cases by making the Deputy solely responsible for the selection and engagement of private attorneys, without any involvement by the Attorney General. The Deputy Attorney General indicated he has no knowledge of which private attorneys made campaign contributions.

Supreme Court Rule of Professional Conduct 4-1.7, generally prohibits a lawyer from representing a client if representation of one client will be limited by a personal interest of the lawyer. To demonstrate compliance with Supreme Court rules and state law and avoid the appearance of any conflicts of interest, the AGO should adopt procedures to review



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engagements and investigations for potential conflicts of interest. The nature of any identified conflict should be evaluated to determine whether the case should be assigned within the AGO or contracted to a private attorney, and whether the Attorney General or appropriate attorney should be screened from participation in the legal action or investigation.

## Recommendation

The AGO adopt written policies and procedures to review for potential conflicts of interest related to ongoing legal actions and investigations.

## Auditee's Response

*By design, the litigation attorneys in the AGO have no contact with the Attorney General's political organization. They are expected to make decisions on their cases based on the facts and law of each case. Whether or not a particular entity, lobbyist, or attorney may be a political contributor is of no relevance, and AGO attorneys spend no time concerning themselves with that issue. This is the same approach the AGO uses in selecting private attorneys for specialized cases, described with approval in this audit.*

*The recommendation in the audit, on the other hand, would require that official employees acquaint themselves with the identities of thousands of political contributors, and then make official decisions based on that information. The audit suggests that if an official employee learns that an investigation or lawsuit involves a political contributor or his or her lobbyist or lawyer, the AGO must disqualify itself and hire conflict counsel or screen the Attorney General out of the case. Such a policy would give a potential political contributor inappropriate power over whether the AGO could investigate him or her. The far better solution is to keep campaign business out of the office.*

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## 2. Personnel Policies and Procedures

The AGO provided salary increases to many employees that were not provided to other state employees and has not established a written policy regarding personal leave. AGO salaries and wages totaled approximately \$17.9 million, \$16.8 million, and \$16 million during fiscal years 2014, 2013, and 2012, respectively. As of June 30, 2014, the AGO had 348 employees.

### 2.1 Salary increases

In addition to cost of living adjustments of 2 percent in July 2012 and \$500 in January 2014 (increases provided to most state employees), the AGO provided 279 additional salary increases to 219 employees during the period January 2012 to August 2014, according to records prepared by AGO personnel. These increases totaled approximately \$1.2 million annually; provided annual increases ranging from \$50 to \$35,000; and averaged \$4,314, or 9 percent per raise.

According to the Deputy Chief of Staff, the AGO granted salary increases for various reasons; however, we noted the AGO lacked a cumulative record of the reasons for raises given. To determine the rationale for raises granted, we reviewed supporting documentation and surveyed the Deputy Chief of





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Staff and the Human Resources/Administrative Manager regarding raises provided to 30 employees that received 42 raises totaling approximately \$158,400 annually during the period January 2012 to August 2014. These raises represented 14 percent of the total raise amounts during the period.

Of the 42 raises reviewed, 24 (57 percent) raises totaling \$91,170, appear reasonable. AGO personnel and/or documentation provided indicated these raises were granted (1) to promote employees to new positions, (2) for the AGO's post-graduate compensation program that provides salary increases to attorneys 4 and 7 years after graduation from law school, and (3) to increase existing employee salaries due to increases in entry level salaries. However, 18 raises (43 percent) totaling \$67,262, do not appear reasonable. Explanations provided for these raises included:

- Across-the-board increases to the base salaries of deputy chief counsel, team leader, executive assistant, and legal secretary positions. In total the AGO granted seven raises totaling \$39,420, averaging \$5,631, and ranging from \$492 to \$10,000 per raise for this purpose.
- Merit raises due to employee work performance. In total the AGO granted eleven raises totaling \$27,842, averaging \$2,531 and ranging from \$1,470 to \$5,000 per raise for merit increases.

Although Section 27.020, RSMo, grants the Attorney General the authority to establish employee compensation, given the recent state budget constraints and that other state employees have generally not received such pay increases, the AGO should reevaluate the reasonableness and necessity of further additional salary increases.

## 2.2 Personal leave

The AGO provides 4 hours of personal leave to attorneys who record at least 195 hours on their monthly timesheets; however, this program has not been documented in a policy. Under this program, which was implemented in 1994, attorneys are required to use the personal leave earned during the following month. According to AGO records of personal leave earned during the period February through June 2014, an average of 51 attorneys earned personal leave each month during this period.

Attorneys record hours worked; vacation, sick, and personal leave used; holidays; and leave without pay on monthly timesheets. The Human Resources/Administrative Manager reviews the timesheets and notifies attorneys when personal leave is earned. The Human Resources Manager indicated 4 hours of personal leave are provided to attorneys whose timesheets include at least 195 hours, excluding leave without pay.

To ensure employees are compensated appropriately and treated consistently, the personal leave program should be formally documented in a policy. The policy should include specific criteria for earning personal



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## Recommendations

leave and specify which types of non-working time, if any, should be included when determining when personal leave is earned.

The AGO:

2.1 Discontinue providing pay increases significantly over and above those provided to other state employees in the future.

2.2 Formalize the personal leave program in a policy.

## Auditee's Response

2.1 *The audit's critique suggesting that it "does not appear reasonable" to have given 18 AGO employees a pay increase, even for exceptional work performance, reflects an unfortunate approach to state-employee compensation that the AGO has worked hard over the past 6 years to overcome.*

*The AGO is committed to providing top-quality legal service to the people of this state. Yet it is sometimes difficult to attract and retain the talented attorneys and staff necessary to fulfill our mission. On average, Missouri's state workers are the lowest paid in the nation. Effective January 1, 2011, the state chose to significantly reduce the retirement benefits available to state workers, requiring workers to pay in an extra 4% from their paychecks into the retirement fund and doubling the required years of service from 5 to 10 before the worker vests in the system. Additionally, effective March 31, 2010, the state eliminated the \$25-per-pay-period matching contribution that was meant to encourage workers to save for their own retirement. The low pay and declining benefits are less than appealing to some professionals, many of whom have families to support and carry substantial student debt.*

*In an effort to improve our recruitment and retention, the AGO has reduced the size of the office and reinvested the savings by offering higher salaries to our remaining personnel, both in across-the-board pay increases and through targeted, merit-based raises.*

*Throughout this process, the AGO has remained fiscally responsible. Not only has the office stayed within budget every year, in fiscal year 2014 the office returned over \$100,000 to General Revenue in unspent funds.*

*Missouri law grants the AGO the authority to establish compensation levels for its own employees. The AGO believes it is in the best interest of our state to continue exercising that authority in a fiscally responsible fashion in an effort to bring the best lawyers and staff in the state to the service of our fellow Missourians.*



2.2 *This program was adopted in 1994, under then-Attorney General Jay Nixon. In the 21 years since, the Auditor's office has audited the AGO 6 times. This is the first time; however, that an audit found fault with the program. We believe the program, as implemented, is properly administered and provides an appropriate recognition for those attorneys who put in significant extra time and effort.*

### 3. Outside Counsel and Experts

The AGO does not adequately document the selection process of outside counsel and expert witnesses and lacks adequate support for the hourly rates paid for outside counsel.

The AGO contracts with outside counsel (private attorneys) to provide representation for certain cases, primarily cases requiring specialized attorneys or for cases involving a conflict of interest. In addition, the AGO contracts with various expert witnesses. The Deputy Attorney General performs the selection of all outside counsel and approves expert witness engagements exceeding \$5,000.

Services performed by outside counsel and expert witnesses are paid from AGO appropriations and the State Legal Expense Fund (LEF). When the AGO is the plaintiff, expenses are paid from AGO appropriations; and when the AGO is the defendant, expenses are paid from the LEF. The AGO applies the same procedures for selection and payment of outside counsel and expert witnesses paid from both sources, except LEF expenses are paid by the Office of Administration (OA) with AGO approval and certain outside counsel and expert witnesses paid by the LEF are selected by plaintiffs rather than the AGO.

Payments for outside counsel and expert witness services during the 3 years ended June 30, 2014 totaled:

	Year Ended June 30,			
	2014	2013	2012	Total
<b>AGO Appropriations:</b>				
Legal services	\$ 109,981	4,870	71,888	186,739
Expert witnesses	311,598	354,259	519,075	1,184,932
<b>Total</b>	<b>\$ 421,579</b>	<b>359,129</b>	<b>590,963</b>	<b>1,371,671</b>
<b>LEF:</b>				
Legal services	\$ 122,357	132,538	192,415	447,310
Expert witnesses <sup>1</sup>	44,384	22,329	26,476	93,189
<b>Total</b>	<b>\$ 166,741</b>	<b>154,867</b>	<b>218,891</b>	<b>540,499</b>

<sup>1</sup>Includes payments to plaintiffs' expert witnesses.



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### 3.1 Selection of outside counsel and experts

As noted in the prior audit, the AGO does not always prepare and retain adequate documentation of the selection process of outside counsel and expert witnesses.

We reviewed 9 outside counsel engagements totaling approximately \$150,300 and 9 expert witness engagements totaling approximately \$41,000. The AGO did not adequately document the selection process, including the method/criteria used or other attorneys/experts considered, and the reason for selecting the particular attorney/expert for 17 of these 18 engagements. In response to our prior audit recommendation, AGO personnel began documenting in outside counsel/expert witness engagement letters, the general reason the attorney or expert was selected, typically a statement the outside counsel/expert witness was engaged due to their expertise in a certain area. However AGO personnel did not document other information regarding the selection process, including (1) other attorneys/experts considered, (2) the method/criteria used to evaluate the candidates, and (3) detailed reasons for selecting the particular attorney/expert. According to AGO personnel, the selection of outside counsel and expert witness services is based on expertise, past experience, availability, location, and willingness to accept the compensation offered by the state. They also indicated personnel may not document selection information because the information may be considered privileged.

Considering the magnitude of payments for outside counsel and expert witnesses, the AGO could document decisions in a manner that protects confidential information and ensures the propriety of the decision-making process.

### 3.2 Outside counsel hourly rates

The AGO lacks adequate support for the hourly rates paid for outside counsel.

Effective April 2014, outside counsel for specialized cases are paid an hourly rate of \$160, an increase from \$150. Outside counsel for routine cases are paid \$125 per hour. Additionally, outside counsel is reimbursed certain travel expenses.

The AGO has not prepared an analysis or documentation supporting the basis for the hourly rates paid to outside counsel. AGO officials indicated similar rates have been charged for many years, and the 2014 rate increase for outside counsel for specialized cases resulted from a written request from various private attorneys who periodically provide services to the AGO.

To ensure amounts paid for outside counsel are reasonable and appropriate, the AGO should analyze the rates of private attorneys who provide the



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various types of services needed and revise rates if necessary. Such analysis and revisions should be periodically performed and documented.

## Recommendations

The AGO:

- 3.1 Maintain adequate documentation supporting the selection of outside counsel and expert witnesses.
- 3.2 Perform and document periodic analyses to support rates paid for outside counsel.

## Auditee's Response

- 3.1 *The overwhelming majority of cases in which the AGO retains outside counsel, including several of the 17 referred to in this audit, are medical malpractice suits that require a special expertise to defend. When such a case is filed, the AGO has a very short period of time (approximately 3 business days) to refer the case to an attorney who has such expertise, as the deadline for filing responsive pleadings approaches.*

*To ensure that these cases are handled skillfully and efficiently, the AGO has relied upon a handful of firms with attorneys who specialize in medical malpractice work to take the cases on short notice and provide a zealous defense. These firms have worked with the AGO in this capacity for decades, since long before Attorney General Koster took office. In every case, a retention letter is sent to the retained attorney that explains the reason for and parameters of the retention.*

*Before an expert witness is retained, the attorney handling the case must submit a form to the Deputy Attorney General explaining the basis for the choice. The selection of expert witnesses is based on expertise, past experience, availability, location, and willingness to accept the rates offered by the state of Missouri.*

- 3.2 *The AGO's hourly rates for outside counsel are not only reasonable and appropriate, they are far below the market rate that one might expect to pay for experienced counsel. Recent Missouri cases in which attorneys' fees have been awarded provide a survey of expected rates for attorney work. These cases reveal a range of fees between \$250 and \$500 per hour for attorney time—rates far higher than those currently offered by the state.*



## 4. Internal Control Procedures

Checks are not restrictively endorsed immediately upon receipt; and because written receipting procedures for monies received in the divisions have not been established, we noted inconsistencies and weaknesses in division procedures. In addition, procedures over professional licensing board billings are inadequate.

### 4.1 Check receipts

Division personnel do not restrictively endorse checks immediately upon receipt.

The AGO Financial Services Division (FSD) in Jefferson City receives most monies. However, the Consumer Protection Division (CPD), Governmental Affairs Division (GAD) and Agriculture and Environment Division (AED), also receive monies in Jefferson City, and at satellite offices in Kansas City, St. Louis, Springfield, and Cape Girardeau. These divisions transmit monies to the FSD for deposit.

For checks received in the FSD, restrictive endorsements are applied to checks by the electronic check scanner as the checks are processed for deposit. However, a significant number of checks are not restrictively endorsed and deposited on the day of receipt:

- Divisions and satellite offices do not restrictively endorse checks before transmitting the checks to the FSD.
- The FSD holds many checks from deposits and separately stores those checks in the FSD safe until the FSD receives processing instructions from the applicable division. Our count of checks held in the FSD safe on June 4, 2014, noted 114 unendorsed checks totaling \$106,917, with one check dated in June 2011.
- The FSD does not always deposit checks not separately stored in the safe on the day received. Our review of FSD receipts and deposits noted several instances where deposits were made several days after monies were received. FSD personnel indicated this situation occurred due to high caseloads and/or employee absences at the time.

In August 2014, after we shared concerns regarding the lack of check endorsements, the FSD began requiring satellite office personnel to restrictively endorse checks upon receipt. FSD officials indicated similar procedures were not implemented for checks received in the FSD and other divisions because most of those checks are deposited timely and secured prior to deposit. However, as previously noted, because a large number of checks are not deposited and restrictively endorsed the day of receipt, procedures should be established to ensure those checks are endorsed immediately upon receipt.

### 4.2 Division receipt records and procedures

While the AGO has established written office-wide receipting procedures regarding monies received in the satellite offices, similar procedures have



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not been established for monies received in the divisions. As a result, we noted inconsistencies and weaknesses in the procedures utilized by the divisions.

- Employees of the AED and the GAD do not prepare an initial record of monies received. Because such a record is not prepared, daily receipts in these divisions cannot be reconciled to monies transmitted to the FSD to ensure all monies received are recorded and accounted for properly.
- Employees of the CPD record receipts in a receipts log. While the division Chief Counsel indicated he periodically reviews the receipts logs to ensure each receipt was transmitted to the FSD, this review is not documented.
- GAD staff do not always follow established division procedures related to transmittals of receipts to the FSD. Division procedures provide that employees prepare a referral form for each receipt, transmit the monies to the FSD daily, and obtain FSD staff signature of receipt on the referral form. Our review of 8 GAD receipts transmitted to the FSD noted 1 referral form was not signed by FSD staff and 1 receipt was not transmitted timely.

To adequately safeguard receipts and reduce the risk of loss or misuse of funds, the AGO should establish procedures requiring division personnel to prepare an initial record of monies received, transmit receipts to the FSD daily, and perform documented reconciliations of initial records of receipts to transmittals to the FSD.

### 4.3 Professional licensing board billing procedures

The AGO lacks adequate procedures to ensure the state General Revenue Fund is reimbursed for legal services provided to professional licensing boards, and amounts due are not recorded in the statewide accounting system. During the 3 years ended June 30, 2014, the AGO billed the boards approximately \$1.5 million.

The GAD provides representation to various boards, and charges the boards an hourly rate (\$115 for fiscal year 2014) based on actual costs. Annually, GAD personnel notify the Department of Insurance, Financial Institutions, and Professional Registration, Division of Professional Registration (DPR) of the hourly rate applicable for the year. GAD personnel prepare a monthly detailed listing of attorney hours worked for each board; however, they do not calculate amounts due, provide invoices to the DPR, or record amounts due in the statewide accounting system. Instead, GAD personnel email the DPR the listing of attorney hours worked and the DPR calculates and transfers payment to the state General Revenue Fund. GAD personnel perform no procedures to monitor DPR payments.

To ensure the state is appropriately and timely reimbursed for AGO attorney services provided to professional registration boards and proper recording of



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amounts due, the AGO should calculate monthly amounts due, send invoices to the DPR, record amounts due in the statewide accounting system, and monitor for subsequent payment. Statewide accounting system financial policies and procedures provide that internal billings should be recorded on the system.

## Recommendations

The AGO:

- 4.1 Restrictively endorse all checks immediately upon receipt.
- 4.2 Establish procedures requiring division personnel to prepare an initial record of monies received, transmit receipts to the FSD daily, and perform documented reconciliations of initial records of receipts to transmittals to the FSD.
- 4.3 Establish procedures to calculate and prepare invoices for monthly reimbursement amounts due for legal services provided to professional licensing boards. Amounts due should be entered into the statewide accounting system and monitored for subsequent payment.

## Auditee's Response

- 4.1 *The AGO recognizes the importance of restrictively endorsing checks. The office already restrictively endorses checks received in our FSD using an electronic scanner that automatically adds the restrictive endorsement, and we restrictively endorse all checks received in our outer offices by hand. We are implementing a process to restrictively endorse by hand the small percentage of remaining checks received by other divisions in our Jefferson City office.*

*Of course, the AGO can restrictively endorse only those checks whose payee is the state of Missouri itself, the AGO, or an agency of the state. The AGO sometimes receives checks intended for other payees, and cannot endorse those checks at all. The AGO's practice with respect to those checks is to forward them to the intended payees.*

- 4.2 *As part of the policy extending the above-referenced check-handling processes to all the divisions in our Jefferson City office, the AGO is implementing additional documentation procedures regarding the intake/transmission of funds throughout the office.*
- 4.3 *The AGO will prepare monthly invoices for legal services provided to the professional licensing boards and confirm the transfer of monies to the General Revenue Fund.*





## 5. Employee Travel

Employees often make lodging reservations without performing price comparisons or other procedures to ensure lodging costs are reasonable. During the 3 years ended June 30, 2014, the AGO paid approximately \$582,000 for lodging costs.

Our review of lodging costs noted many instances that exceeded Continental United States (CONUS) rates (federal employee per diem maximums, established by the U.S. General Services Administration). In addition, AGO personnel did not document why the higher lodging costs were necessary and reasonable. Of payments for 80 lodging nights totaling approximately \$9,800 reviewed, lodging costs exceeded CONUS rates for 43 nights. Lodging costs exceeded CONUS rates by \$25 to \$51 per night, or a total of \$1,464 for these 43 nights.

The AGO paid lodging vendors directly for the 43 nights for trips made by 3 employees to prepare for and attend trials and 4 employees to attend training. For example, the AGO paid lodging costs totaling \$2,167 for 2 employees that worked on a trial in Kansas City, Missouri, in September 2012. These employees stayed 7 and 8 nights each at lodging rates of \$139 and \$129 per night, while the CONUS rate was \$99 per night; however, no documentation supporting the higher lodging costs was maintained. In another example, the AGO paid lodging costs of \$134 per night for an 11-night trip to Jefferson City, Missouri, in February 2014 while the CONUS rate was \$83 per night. In response to questions from the fiscal unit prior to payment of the hotel invoice, the employee obtained a letter from the hotel explaining the government rate was not available the dates of the trip; however, documentation supporting the reasons for staying at this hotel was not maintained. The employee indicated the hotel was selected due availability and proximity to the trial.

In cities where multiple hotels or motels are located, lodging can often be procured at rates less than CONUS rates. The state travel policy (SP-6) requires that "in areas where comparable accommodations are available at significantly different prices you should seek prior approval before selecting higher priced lodging and document the reason(s) for selecting the higher priced lodging. Key issues that determine hotel acceptability to the State include accountability, transparency, price, safety, convenience, ease of booking and payment, oversight and issue resolution." The policy also provides that CONUS rates should be used as a benchmark when evaluating lodging costs. Procedures that require performing price comparisons and ensuring rates do not exceed CONUS rates are necessary to demonstrate compliance with state policies and ensure lodging costs are reasonable. Documentation should be maintained to support any lodging expenses exceeding CONUS rates.



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## Recommendation

The AGO require employees to perform price comparisons and ensure rates do not exceed CONUS rates when making lodging arrangements. If it is necessary to exceed CONUS rates, the AGO should ensure adequate documentation of the justification and reasoning is prepared and retained.

## Auditee's Response

*Since Attorney General Koster took office, the AGO has stayed well within its travel budget every year. The AGO endeavors to obtain the best rates available when attorneys and staff must stay in hotels or motels overnight for trial or other work-related events.*

*In selecting accommodations, AGO personnel must consider, in addition to rates, whether the particular location is suitable for the purpose of the trip. Trials, for example, often require attorneys and staff to work long hours each day, including at the hotel after court has recessed. Internet availability, convenient parking, on-site meals, etc., are factored into the choice of accommodation.*

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## 6. Computer Password Controls

The AGO has not established strong password controls to reduce the risk of unauthorized access to computer systems and certain data.

Employees are not required to change network passwords on a periodic basis. While access to certain network applications is protected by a second application-specific password that must be periodically changed; access to most network applications is only protected by the network password, which is not required to be periodically changed.

Passwords are necessary to authenticate authorized user access to computers and systems. OA Information Technology Services Division (ITSD)

Enterprise Architecture guidance<sup>1</sup> provides that passwords should be changed at least every 90 days, and more frequently commensurate with the sensitivity, criticality, and value of the information protected. Without strong password controls, including the requirement that passwords be periodically changed, the likelihood that user accounts could be compromised and used by unauthorized individuals to gain access to sensitive information is increased.

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<sup>1</sup> The Enterprise Architecture provides the core business and strategic plan for technology in Missouri state government. For example, the Security Domain defines the roles, technologies, standards, and policies necessary to protect information and technology assets from unauthorized access and to ensure the appropriate level of protection is provided for the state's information technology assets. The AGO is not required to comply with the Enterprise Architecture since the AGO technology resources have not been consolidated with the OA ITSD. However, compliance with the Enterprise Architecture or similar standards would help to protect computer systems and reduce security risk.



Office of Attorney General  
Management Advisory Report - State Auditor's Finding

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**Recommendation**

The AGO require employees to periodically change computer passwords.

**Auditee's Response**

*The AGO will implement a process that requires employees to change their passwords every 90 days.*

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# Office of Attorney General

## Organization and Statistical Information

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The Office of Attorney General was created in 1806, when Missouri was still a territory. The Missouri Constitution of 1820 provided for an appointed attorney general. It remained an appointed position until 1865, when a new constitution provided for an attorney general elected by the people.

The Attorney General's office is located in Jefferson City. There are branch offices in Kansas City, St. Louis, Springfield, and Cape Girardeau. The AGO is organized into eight divisions: Agriculture and Environment, Consumer Protection, Criminal, Financial Services, Governmental Affairs, Labor, Litigation, and Public Safety. Each division is headed by a chief counsel who is responsible for the operations of the division.

Agriculture and Environment Division: This division protects Missouri's natural resources and agricultural productivity, and represents the Department of Natural Resources including its constituent boards and commissions that regulate the use of Missouri's air, land and waters, as well as the Department of Agriculture. Attorneys take legal action to stop pollution of the state's air, water, and soil and penalize polluters through fines, penalties, and, in the most serious cases, incarceration. The division also works to protect and enhance agriculture and the quality of life for rural Missourians by enforcing the law and advocating responsible public policy. Enforcement litigation is filed primarily in state courts to seek preliminary and permanent injunctions to assure compliance with state environment laws. The division also obtains civil penalties and recovers costs and damages for the state.

Consumer Protection Division: The division handles fraud investigations and litigation. Attorneys in this division represent Missouri consumers as a group in cases of consumer fraud, securities fraud, and antitrust matters. Also, these attorneys are active in discovering businesses that commit merchandising practices fraud in connection with the sale and advertising of products or services. This division includes an investigative staff that assists attorneys in investigations involving violations of the state's Merchandising Practices Act. The No Call program, to reduce telemarketing calls, is also under this division.

Criminal Division: This division represents the state in every felony case appealed to the Supreme Court of Missouri and Missouri Court of Appeals. The attorneys in this division also defend the state in all habeas corpus actions filed by prison inmates in state and federal court and assist with extraditions to and from Missouri of those charged in criminal cases.

Financial Services Division: The division pursues recoveries of monies due the AGO and other state agencies/departments, including amounts due on defaults on student loans and economic development loans, delinquent audit and lottery commission fees, penalties owed the Missouri Ethics Commission, estate recovery cases, money owned by inmates to reimburse



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Office of Attorney General  
Organization and Statistical Information

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the state for the costs of their care, and collections in bankruptcy court. Additionally, the attorneys in this division provide legal assistance to the Department of Social Services by establishing and enforcing child support obligations.

Governmental Affairs Division: The division represents the governor and other statewide elected officials, the OA, various state departments, and more than 30 professional licensing boards. Division attorneys defend constitutional challenges to state laws and ballot issues and enforce compliance with state laws by trusts, foundations, and nonprofit corporations. The attorneys in this division are also responsible for enforcing the state ethics and campaign finance laws, enforcing state laws requiring tobacco manufacturers to establish escrow accounts, and addressing questions about the state's open meeting and records law, commonly known as the Sunshine Law.

Labor Division: This division provides general counsel and litigation services for the Missouri Department of Labor and Industrial Relations and its officers and agencies. The division also represents the state in prevailing wage disputes, crime victims' claims, and workers' compensation cases of state employees, including claims involving the Second Injury Fund.

Litigation Division: This division is responsible for representing all state agencies, officers and employees in civil litigation matters in state and federal courts. Cases include damage claims, contract cases, civil rights cases, personal injury lawsuits, employment issues, and constitutional law issues. This division also defends the state in lawsuits brought by inmates of Missouri's correctional facilities.

Public Safety Division: The division handles criminal prosecutions at the trial level. The Special Prosecution Unit assists local prosecuting attorneys in serious or difficult trials, including homicide cases and grand jury proceedings. The Methamphetamine Prosecution Unit specializes in handling criminal cases involving the manufacture, sale, or possession of methamphetamine and other illegal drugs. The Workers' Compensation Fraud Unit prosecutes fraud or misconduct involving workers' compensation, and the Medicaid Fraud Control Unit prosecutes cases involving fraud of the state Medicaid program by health professionals, or abuse or neglect of Medicaid recipients by caregivers. The High Technology and Computer Crime Unit assists local law enforcement with investigations and prosecutions of computer and Internet crime cases, and the Sexually Violent Predator Unit enforces the sexual violent predator law. In addition, attorneys in the division also serve as legal counsel for the Department of Public Safety, Highway Patrol, and other state law enforcement agencies, and represent those agencies in all civil litigation in which they are a party.

On January 12, 2009, Chris Koster was inaugurated as the forty-first Attorney General. His second term expires in January 2017.



Office of Attorney General  
Organization and Statistical Information

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At June 30, 2014, the Office of Attorney General employed 345 full-time and 3 part-time employees.

Financial Activity

A summary of the office's operating financial activity, capital assets, and collections is presented in the following Appendixes.

Appendix A-1

Office of Attorney General  
 Combined Statement of Receipts, Disbursements, and Changes in Cash and Investments  
 Year Ended June 30, 2014

	Federal and Other Fund	Court Costs Fund	Antitrust Revolving Fund	Merchandising Practices Revolving Fund	Merchandising Practices Restitution Account	Health Spa Regulatory Fund	Trust Fund	Multi-State Consumer Fraud Account	Total (Memorandum Only)
<b>RECEIPTS</b>									
Federal grants	\$ 3,757,258	0	0	0	0	0	0	0	3,757,258
Restitution	0	0	0	0	514,613	0	0	0	514,613
Inmate housing receipts	0	0	0	0	0	0	0	0	0
Penalties, awards, and settlements	0	4,631	43,605	2,311,447	0	0	118,244	0	2,477,927
Registration fees	0	0	0	19,425	0	18,575	0	0	38,000
No call program fees	0	0	0	287,005	0	0	0	0	287,005
Recovery costs	463	3,073	0	1,609	0	0	0	0	5,145
Refunds	0	0	0	725	0	0	0	0	725
Interest	0	0	0	0	553	0	0	157	710
Miscellaneous	0	0	0	0	0	0	0	0	0
Total Receipts	3,757,721	7,704	43,605	2,620,211	515,166	18,575	118,244	157	7,081,383
<b>DISBURSEMENTS</b>									
Personal service	2,081,670	0	223,013	1,607,864	0	0	0	0	3,912,547
Employee fringe benefits	968,438	0	95,663	735,407	0	0	0	0	1,799,508
Expense and equipment	410,363	94,308	5,304	868,714	0	5,000	0	0	1,383,689
Payments to other parties	0	0	0	0	476,263	0	110,944	0	587,207
Leasing operations	126,539	0	0	0	0	0	0	0	126,539
Maintenance and repair	43,520	0	0	89,571	0	0	0	0	133,091
Cost allocation	0	0	0	25,164	0	67	0	0	25,231
Total Disbursements	3,630,530	94,308	323,980	3,326,720	476,263	5,067	110,944	0	7,967,812
RECEIPTS OVER (UNDER) DISBURSEMENTS	127,191	(86,604)	(280,375)	(706,509)	38,903	13,508	7,300	157	(886,429)
<b>TRANSFERS</b>									
Transfers from:									
General Revenue Fund	0	165,600	69,000	0	0	0	0	0	234,600
Merchandising Practices Restitution Account	0	0	0	2,014	0	0	0	0	2,014
Transfers to:									
General Revenue Fund	0	(740)	(37,054)	0	0	(1,561)	0	0	(39,355)
Merchandising Practices Revolving Fund	0	0	0	0	(2,014)	0	0	0	(2,014)
Total Transfers	0	164,860	31,946	2,014	(2,014)	(1,561)	0	0	195,245
RECEIPTS OVER (UNDER) DISBURSEMENTS AND TRANSFERS	127,191	78,256	(248,429)	(704,495)	36,889	11,947	7,300	157	(691,184)
CASH AND INVESTMENTS, JULY 1, 2013	442,261	333,398	838,404	12,631,348	621,631	252,327	700	166,242	15,286,311
CASH AND INVESTMENTS, JUNE 30, 2014	\$ 569,452	411,654	589,975	11,926,853	658,520	264,274	8,000	166,399	14,595,127

Appendix A-2

Office of Attorney General  
 Combined Statement of Receipts, Disbursements, and Changes in Cash and Investments  
 Year Ended June 30, 2013

	Federal and Other Fund	Court Costs Fund	Antitrust Revolving Fund	Merchandising Practices Revolving Fund	Merchandising Practices Restitution Account	Health Spa Regulatory Fund	Trust Fund	Multi-State Consumer Fraud Account	Total (Memorandum Only)
<b>RECEIPTS</b>									
Federal grants	\$ 3,730,653	0	0	0	0	0	0	0	3,730,653
Restitution	0	0	0	0	718,046	0	0	0	718,046
Penalties, awards, and settlements	0	1,112	274,221	6,064,914	0	0	163,915	0	6,504,162
Registration fees	0	0	0	17,030	0	17,595	0	0	34,625
No call program fees	0	0	0	291,750	0	0	0	0	291,750
Recovery costs	0	855	56	3,456	0	0	0	0	4,367
Refunds	0	350	0	200	0	0	0	0	550
Interest	0	0	0	0	516	0	0	198	714
Miscellaneous	48,205	0	0	1,656	0	0	0	0	49,861
Total Receipts	3,778,858	2,317	274,277	6,379,006	718,562	17,595	163,915	198	11,334,728
<b>DISBURSEMENTS</b>									
Personal service	2,172,791	0	130,151	824,158	0	0	0	0	3,127,100
Employee fringe benefits	937,779	0	52,025	338,859	0	0	0	0	1,328,663
Expense and equipment	495,343	94,637	108,664	926,578	0	5,000	0	0	1,630,222
Payments to other parties	0	0	0	0	336,599	0	265,505	0	602,104
Leasing operations	108,112	0	0	0	0	0	0	0	108,112
Cost allocation	0	0	0	29,753	0	111	0	0	29,864
Total Disbursements	3,714,025	94,637	290,840	2,119,348	336,599	5,111	265,505	0	6,826,065
RECEIPTS OVER (UNDER) DISBURSEMENTS	64,833	(92,320)	(16,563)	4,259,658	381,963	12,484	(101,590)	198	4,508,663
<b>TRANSFERS</b>									
Transfers from:									
General Revenue Fund	0	165,600	69,000	0	0	0	0	0	234,600
Merchandising Practices Restitution Account	0	0	0	2,597	0	0	0	0	2,597
Transfers to:									
Merchandising Practices Revolving Fund	0	0	0	0	(2,597)	0	0	0	(2,597)
Total Transfers	0	165,600	69,000	2,597	(2,597)	0	0	0	234,600
RECEIPTS OVER (UNDER) DISBURSEMENTS AND TRANSFERS	64,833	73,280	52,437	4,262,255	379,366	12,484	(101,590)	198	4,743,263
CASH AND INVESTMENTS, JULY 1, 2012	377,428	260,118	785,967	8,369,093	242,265	239,843	102,290	166,044	10,543,048
CASH AND INVESTMENTS, JUNE 30, 2013	\$ 442,261	333,398	838,404	12,631,348	621,631	252,327	700	166,242	15,286,311



Appendix A-3

Office of Attorney General  
 Combined Statement of Receipts, Disbursements, and Changes in Cash and Investments  
 Year Ended June 30, 2012

	Federal and Other Fund	Court Costs Fund	Antitrust Revolving Fund	Merchandising Practices Revolving Fund	Merchandising Practices Restitution Account	Health Spa Regulatory Fund	Inmate Incarceration Reimbursement Act Revolving Fund <sup>1</sup>	Trust Fund	Multi-State Consumer Fraud Account	Total (Memorandum Only)
<b>RECEIPTS</b>										
Federal grants	\$ 3,344,459	0	0	0	0	0	0	0	0	3,344,459
Restitution	0	0	0	0	212,009	0	0	0	0	212,009
Inmate housing receipts	0	0	0	0	0	0	126,146	0	0	126,146
Penalties, awards, and settlements	0	828	557,544	3,412,487	0	0	0	638,156	883,534	5,492,549
Registration fees	0	0	0	21,080	0	16,700	0	0	0	37,780
No call program fees	0	0	0	302,700	0	0	0	0	0	302,700
Recovery costs	0	2,493	0	6,344	0	0	0	0	0	8,837
Refunds	252	339	0	448	0	36	180	0	0	1,255
Interest	0	0	0	0	384	0	0	0	204	588
Miscellaneous	55,534	350	0	910	0	0	0	0	0	56,794
Total Receipts	3,400,245	4,010	557,544	3,743,969	212,393	16,736	126,326	638,156	883,738	9,583,117
<b>DISBURSEMENTS</b>										
Personal service	1,998,139	0	72,100	579,309	0	0	68,611	0	0	2,718,159
Employee fringe benefits	876,961	0	26,634	249,805	0	0	36,666	0	0	1,858,735
Expense and equipment	371,385	91,979	113,385	918,474	0	5,000	27,676	0	781,406	1,640,636
Payments to other parties	0	0	0	0	196,188	0	0	639,914	0	836,102
Leasing operations	112,845	0	0	0	0	0	0	0	0	112,845
Cost allocation	0	0	0	23,379	0	131	2,000	0	0	25,510
Total Disbursements	3,359,330	91,979	212,119	1,770,967	196,188	5,131	134,953	639,914	781,406	7,191,987
RECEIPTS OVER (UNDER) DISBURSEMENTS	40,915	(87,969)	345,425	1,973,002	16,205	11,605	(8,627)	(1,758)	102,332	2,391,130
<b>TRANSFERS</b>										
Transfers from:										
General Revenue Fund	0	165,600	69,000	0	0	0	0	0	0	234,600
Merchandising Practices Restitution Account	0	0	0	1,814	0	0	0	0	0	1,814
Transfers to:										
General Revenue Fund	0	0	(43,405)	0	0	0	0	0	0	(43,405)
Merchandising Practices Revolving Fund	0	0	0	0	(1,814)	0	0	0	0	(1,814)
Total Transfers	0	165,600	25,595	1,814	(1,814)	0	0	0	0	191,195
RECEIPTS OVER (UNDER) DISBURSEMENTS AND TRANSFERS	40,915	77,631	371,020	1,974,816	14,391	11,605	(8,627)	(1,758)	102,332	2,582,325
CASH AND INVESTMENTS, JULY 1, 2011	336,513	182,487	414,947	6,394,277	227,874	228,238	425,196	104,048	63,712	8,377,292
CASH AND INVESTMENTS, JUNE 30, 2012	\$ 377,428	260,118	785,967	8,369,093	242,265	239,843	416,569	102,290	166,044	10,959,617

<sup>1</sup>Effective in fiscal year 2013, primary control of the Inmate Incarceration Reimbursement Act Revolving Fund shifted from the Attorney General's office to the Department of Corrections. Receipts of the fund for fiscal years 2014 and 2013 are shown at Appendix B.

Appendix B

Office of Attorney General  
Comparative Statement of Receipts

	Year Ended June 30,		
	2014	2013	2012
<b>GENERAL REVENUE FUND</b>			
Federal grants	\$ 9,176	1,352	11,865
Penalties, court awards and settlements	0	43,362,180	0
Recoveries	4,703	1,111	19,674
Refunds	2,916	2,279	4,363
Fees for copying public records	480	1,179	622
Miscellaneous	4,174	1,193	724
Total General Revenue Fund	<u>\$ 21,449</u>	<u>43,369,294</u>	<u>37,248</u>
<b>MO HEALTHNET FRAUD PROSECUTION REVOLVING FUND</b>			
Penalties, court awards and settlements	<u>\$ 22,268</u>	<u>46,155</u>	<u>27,900</u>
<b>NATURAL RESOURCES PROTECTION FUND - WATER POLLUTION PERMIT FEE SUBACCOUNT FUND</b>			
Recoveries	<u>\$ 369</u>	<u>0</u>	<u>0</u>
<b>SOLID WASTE MANAGEMENT FUND</b>			
Recoveries	<u>\$ 444</u>	<u>0</u>	<u>0</u>
<b>TORT VICTIMS COMPENSATION FUND</b>			
Penalties, court awards and settlements	<u>\$ 61,172</u>	<u>535,548</u>	<u>144,224</u>
<b>HEALTHY FAMILIES TRUST FUND</b>			
Recoveries	<u>\$ 14,564,063</u>	<u>66,374,685</u>	<u>101,434,668</u>
<b>SECOND INJURY FUND</b>			
Penalties, court awards and settlements	\$ 0	0	1,500,000
Recoveries	0	0	77
Refunds	1,200	1,129	223
Fees for copying public records	0	0	74
Miscellaneous	0	644	0
Total Second Injury Fund	<u>\$ 1,200</u>	<u>1,773</u>	<u>1,500,374</u>

Appendix B

Office of Attorney General  
Comparative Statement of Receipts

	Year Ended June 30,		
	2014	2013	2012
<b>HAZARDOUS WASTE FUND</b>			
Recoveries	\$ 0	0	4
Refunds	0	0	268
Total Hazardous Waste Fund	<u>\$ 0</u>	<u>0</u>	<u>272</u>
<b>LIFE SCIENCES RESEARCH TRUST FUND</b>			
Recoveries	<u>\$ 16,521,354</u>	<u>33,791,562</u>	<u>33,811,556</u>
<b>INMATE INCARCERATION REIMBURSEMENT</b>			
<b>ACT REVOLVING FUND<sup>1</sup></b>			
Inmate housing	\$ 133,168	91,338	NA
Miscellaneous	50	0	NA
Total Inmate Incarceration Reimbursement Act Revolving Fund	<u>\$ 133,218</u>	<u>91,338</u>	<u>NA</u>

<sup>1</sup>Effective in fiscal year 2013, primary control of the Inmate Incarceration Reimbursement Act Revolving Fund shifted from the Attorney General's office to the Department of Corrections. Receipts of the fund for fiscal year 2012 are shown at Appendix A.

Appendix C-1

Office of Attorney General  
Statement of Appropriations and Expenditures  
Year Ended June 30, 2014

	Appropriation Authority	Expenditures	Lapsed Balances
<b>GENERAL REVENUE FUND</b>			
Personal Service	\$ 10,991,410	10,877,519	113,891
Payment of real property leases, utilities, systems furniture, and structural modifications - Expense and Equipment	359,353	335,347	24,006
Medicaid Fraud Control Unit - Personal Service	320,790	185,715	135,075
Medicaid Fraud Control Unit - Expense and Equipment	393,949	239,420	154,529
Expense and Equipment	2,099,017	2,093,322	5,695
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	448,010	448,010	0
Total General Revenue Fund	<u>14,612,529</u>	<u>14,179,333</u>	<u>433,196</u>
<b>FEDERAL AND OTHER FUND</b>			
Personal Service	1,842,020	1,195,349	646,671
Law enforcement, domestic violence, and victims' services - Expense and Equipment	100,000	0	100,000
Payment of real property leases, utilities, systems furniture, and structural modifications - Expense and Equipment	126,985	126,539	446
Medicaid Fraud Control Unit - Personal Service	965,168	886,320	78,848
Medicaid Fraud Control Unit - Expense and Equipment	1,082,276	0	1,082,276
Expense and Equipment	761,011	280,207	480,804
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	130,157	130,157	0
Maintenance and repair at the Broadway Building in Jefferson City	425,500	43,520	381,980
Total Federal and Other Fund	<u>5,433,117</u>	<u>2,662,092</u>	<u>2,771,025</u>
<b>GAMING COMMISSION FUND</b>			
Personal Service	111,840	111,840	0
Expense and Equipment	29,561	29,561	0
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	4,727	4,727	0
Total Gaming Commission Fund	<u>146,128</u>	<u>146,128</u>	<u>0</u>

Appendix C-1

Office of Attorney General  
Statement of Appropriations and Expenditures  
Year Ended June 30, 2014

	Appropriation Authority	Expenditures	Lapsed Balances
<b>NATURAL RESOURCES PROTECTION FUND - WATER POLLUTION PERMIT FEE SUBACCOUNT FUND</b>			
Personal Service	37,535	37,535	0
Expense and Equipment	4,715	4,715	0
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	9,453	9,453	0
Total Natural Resources Protection Fund - Water Pollution Permit Fee Subaccount Fund	<u>51,703</u>	<u>51,703</u>	<u>0</u>
<b>SOLID WASTE MANAGEMENT FUND</b>			
Personal Service	37,535	37,535	0
Expense and Equipment	5,215	5,215	0
Total Solid Waste Management Fund	<u>42,750</u>	<u>42,750</u>	<u>0</u>
<b>PETROLEUM STORAGE TANK INSURANCE FUND</b>			
Personal Service	25,735	25,735	0
Total Petroleum Storage Tank Insurance Fund	<u>25,735</u>	<u>25,735</u>	<u>0</u>
<b>MOTOR VEHICLE COMMISSION FUND</b>			
Personal Service	39,499	39,499	0
Expense and Equipment	10,622	10,622	0
Total Motor Vehicle Commission Fund	<u>50,121</u>	<u>50,121</u>	<u>0</u>
<b>HEALTH SPA REGULATORY FUND</b>			
Expense and Equipment	5,000	5,000	0
Total Health Spa Regulatory Fund	<u>5,000</u>	<u>5,000</u>	<u>0</u>
<b>NATURAL RESOURCES PROTECTION FUND - AIR POLLUTION PERMIT FEE SUBACCOUNT FUND</b>			
Personal Service	37,506	37,506	0
Expense and Equipment	4,715	4,715	0
Total Natural Resources Protection Fund - Air Pollution Permit Fee Subaccount Fund	<u>42,221</u>	<u>42,221</u>	<u>0</u>
<b>COURT COSTS FUND</b>			
Expense and Equipment	187,000	94,308	92,692
Total Court Costs Fund	<u>187,000</u>	<u>94,308</u>	<u>92,692</u>
<b>SOIL AND WATER SALES TAX FUND</b>			
Personal Service	12,504	12,504	0
Expense and Equipment	2,267	2,267	0
Total Soil And Water Sales Tax Fund	<u>14,771</u>	<u>14,771</u>	<u>0</u>

Appendix C-1

Office of Attorney General  
Statement of Appropriations and Expenditures  
Year Ended June 30, 2014

	Appropriation Authority	Expenditures	Lapsed Balances
<b>MERCHANDISING PRACTICES REVOLVING FUND</b>			
Personal Service	1,641,653	1,607,864	33,789
Expense and Equipment	2,190,176	864,561	1,325,615
Maintenance and repair at the Broadway Building in Jefferson City	2,978,500	89,571	2,888,929
Total Merchandising Practices Revolving Fund	<u>6,810,329</u>	<u>2,561,996</u>	<u>4,248,333</u>
<b>WORKERS' COMPENSATION FUND</b>			
Personal Service	269,860	254,136	15,724
Payment of real property leases, utilities, systems furniture, and structural modifications - Expense and Equipment	80,068	79,483	585
Expense and Equipment	204,053	6,850	197,203
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	26,987	26,986	1
Total Workers' Compensation Fund	<u>580,968</u>	<u>367,455</u>	<u>213,513</u>
<b>SECOND INJURY FUND</b>			
Personal Service	1,999,885	1,898,140	101,745
Payment of real property leases, utilities, systems furniture, and structural modifications - Expense and Equipment	80,067	79,483	584
Expense and Equipment	1,068,526	817,542	250,984
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	26,987	26,986	1
Total Second Injury Fund	<u>3,175,465</u>	<u>2,822,151</u>	<u>353,314</u>
<b>LOTTERY ENTERPRISE FUND</b>			
Personal Service	56,132	56,132	0
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	4,727	4,727	0
Total Lottery Enterprise Fund	<u>60,859</u>	<u>60,859</u>	<u>0</u>
<b>ANTI-TRUST REVOLVING FUND</b>			
Personal Service	378,979	223,013	155,966
Expense and Equipment	254,400	5,304	249,096
Total Anti-Trust Revolving Fund	<u>633,379</u>	<u>228,317</u>	<u>405,062</u>

Appendix C-1

Office of Attorney General  
 Statement of Appropriations and Expenditures  
 Year Ended June 30, 2014

	Appropriation Authority	Expenditures	Lapsed Balances
<b>HAZARDOUS WASTE FUND</b>			
Personal Service	289,086	289,086	0
Expense and Equipment	14,880	14,880	0
Payment of real property leases, utilities, systems furniture, and structural modifications - Expense and Equipment	9,349	9,337	12
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	9,453	9,453	0
Total Hazardous Waste Fund	<u>322,768</u>	<u>322,756</u>	<u>12</u>
<b>SAFE DRINKING WATER FUND</b>			
Personal Service	12,533	12,533	0
Expense and Equipment	2,265	2,265	0
Total Safe Drinking Water Fund	<u>14,798</u>	<u>14,798</u>	<u>0</u>
<b>TRUST FUND</b>			
Fulfillment or failure of conditions, or other such developments, necessary to determine the appropriate disposition of such funds, to those individuals, entities, or accounts within the State Treasury, certified by the Attorney General as being entitled to receive them - Expense and Equipment	4,000,000	110,944	3,889,056
Total Trust Fund	<u>4,000,000</u>	<u>110,944</u>	<u>3,889,056</u>
<b>INMATE INCARCERATION REIMBURSEMENT ACT REVOLVING FUND</b>			
Personal Service	102,119	102,119	0
Expense and Equipment	38,054	38,054	0
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	9,453	9,453	0
Total Inmate Incarceration Reimbursement Act Revolving Fund	<u>149,626</u>	<u>149,626</u>	<u>0</u>
<b>MINED LAND RECLAMATION FUND</b>			
Personal Service	12,504	12,504	0
Expense and Equipment	2,262	2,262	0
Total Mined Land Reclamation Fund	<u>14,766</u>	<u>14,766</u>	<u>0</u>
Total All Funds	<u>\$ 36,374,033</u>	<u>23,967,830</u>	<u>12,406,203</u>

Appendix C-1

Office of Attorney General  
Statement of Appropriations and Expenditures  
Year Ended June 30, 2014

The lapsed balances include the following withholdings made at the Governor's request:

	<u>Year Ended June 30, 2014</u>
General Revenue Fund	
Payment of real property leases, utilities, systems furniture, and structural modifications - Expense and Equipment	\$ <u><u>9,943</u></u>



Appendix C-2

Office of Attorney General  
Statement of Appropriations and Expenditures  
Year Ended June 30, 2013

	<u>Appropriation Authority</u>	<u>Expenditures</u>	<u>Lapsed Balances</u>
<b>GENERAL REVENUE FUND</b>			
Personal Service	\$ 11,030,062	11,030,063	(1)
Payment of real property leases, utilities, systems furniture, and structural modifications - Expense and Equipment	336,129	315,464	20,665
Medicaid Fraud Control Unit - Personal Service	169,939	169,939	0
Medicaid Fraud Control Unit - Expense and Equipment	393,949	155,068	238,881
Expense and Equipment	1,985,300	1,985,300	0
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	475,928	462,028	13,900
Total General Revenue Fund	<u>14,391,307</u>	<u>14,117,862</u>	<u>273,445</u>
<b>FEDERAL AND OTHER FUND</b>			
Personal Service	1,829,472	1,289,886	539,586
Law enforcement, domestic violence, and victims' services - Expense and Equipment	100,000	0	100,000
Payment of real property leases, utilities, systems furniture, and structural modifications - Expense and Equipment	114,438	108,112	6,326
Medicaid Fraud Control Unit - Personal Service	883,901	882,905	996
Medicaid Fraud Control Unit - Expense and Equipment	813,971	0	813,971
Expense and Equipment	761,011	355,343	405,668
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	140,436	140,000	436
Total Federal and Other Fund	<u>4,643,229</u>	<u>2,776,246</u>	<u>1,866,983</u>
<b>GAMING COMMISSION FUND</b>			
Personal Service	109,997	92,345	17,652
Expense and Equipment	30,747	29,802	945
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	4,966	4,952	14
Total Gaming Commission Fund	<u>145,710</u>	<u>127,099</u>	<u>18,611</u>

Appendix C-2

Office of Attorney General  
Statement of Appropriations and Expenditures  
Year Ended June 30, 2013

	<u>Appropriation Authority</u>	<u>Expenditures</u>	<u>Lapsed Balances</u>
<b>NATURAL RESOURCES PROTECTION FUND - WATER POLLUTION PERMIT FEE SUBACCOUNT FUND</b>			
Personal Service	37,314	37,314	0
Expense and Equipment	4,715	4,715	0
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	<u>10,079</u>	<u>10,079</u>	<u>0</u>
Total Natural Resources Protection Fund - Water Pollution Permit Fee Subaccount Fund	<u>52,108</u>	<u>52,108</u>	<u>0</u>
<b>SOLID WASTE MANAGEMENT FUND</b>			
Personal Service	37,314	37,314	0
Expense and Equipment	<u>5,215</u>	<u>5,215</u>	<u>0</u>
Total Solid Waste Management Fund	<u>42,529</u>	<u>42,529</u>	<u>0</u>
<b>PETROLEUM STORAGE TANK INSURANCE FUND</b>			
Personal Service	25,589	25,589	0
Operation of state-owned facilities, utilities, systems furniture, structural modifications - Expense and Equipment	<u>2,408</u>	<u>2,393</u>	<u>15</u>
Total Petroleum Storage Tank Insurance Fund	<u>27,997</u>	<u>27,982</u>	<u>15</u>
<b>MOTOR VEHICLE COMMISSION FUND</b>			
Personal Service	38,553	37,664	889
Expense and Equipment	<u>11,300</u>	<u>5,131</u>	<u>6,169</u>
Total Motor Vehicle Commission Fund	<u>49,853</u>	<u>42,795</u>	<u>7,058</u>
<b>HEALTH SPA REGULATORY FUND</b>			
Expense and Equipment	<u>5,000</u>	<u>5,000</u>	<u>0</u>
Total Health Spa Regulatory Fund	<u>5,000</u>	<u>5,000</u>	<u>0</u>
<b>NATURAL RESOURCES PROTECTION FUND - AIR POLLUTION PERMIT FEE SUBACCOUNT FUND</b>			
Personal Service	37,288	37,288	0
Expense and Equipment	<u>4,715</u>	<u>4,715</u>	<u>0</u>
Total Natural Resources Protection Fund - Air Pollution Permit Fee Subaccount Fund	<u>42,003</u>	<u>42,003</u>	<u>0</u>
<b>COURT COSTS FUND</b>			
Expense and Equipment	<u>187,000</u>	<u>94,637</u>	<u>92,363</u>
Total Court Costs Fund	<u>187,000</u>	<u>94,637</u>	<u>92,363</u>

Appendix C-2

Office of Attorney General  
Statement of Appropriations and Expenditures  
Year Ended June 30, 2013

	Appropriation Authority	Expenditures	Lapsed Balances
<b>SOIL AND WATER SALES TAX FUND</b>			
Personal Service	12,431	12,431	0
Expense and Equipment	2,267	2,267	0
Total Soil And Water Sales Tax Fund	<u>14,698</u>	<u>14,698</u>	<u>0</u>
<b>MERCHANDISING PRACTICES REVOLVING FUND</b>			
Personal Service	825,704	824,158	1,546
Expense and Equipment	1,753,626	925,978	827,648
Total Merchandising Practices Revolving Fund	<u>2,579,330</u>	<u>1,750,136</u>	<u>829,194</u>
<b>WORKERS' COMPENSATION FUND</b>			
Personal Service	268,061	217,438	50,623
Payment of real property leases, utilities, systems furniture, and structural modifications - Expense and Equipment	81,089	75,553	5,536
Expense and Equipment	204,053	5,666	198,387
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	33,099	33,092	7
Total Workers' Compensation Fund	<u>586,302</u>	<u>331,749</u>	<u>254,553</u>
<b>SECOND INJURY FUND</b>			
Personal Service	1,986,090	1,580,313	405,777
Payment of real property leases, utilities, systems furniture, and structural modifications - Expense and Equipment	81,114	75,553	5,561
Expense and Equipment	1,068,526	851,782	216,744
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	33,102	33,092	10
Total Second Injury Fund	<u>3,168,832</u>	<u>2,540,740</u>	<u>628,092</u>
<b>LOTTERY ENTERPRISE FUND</b>			
Personal Service	55,855	51,075	4,780
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	4,966	4,953	13
Total Lottery Enterprise Fund	<u>60,821</u>	<u>56,028</u>	<u>4,793</u>
<b>ANTI-TRUST REVOLVING FUND</b>			
Personal Service	376,920	130,151	246,769
Expense and Equipment	254,400	108,664	145,736
Total Anti-Trust Revolving Fund	<u>631,320</u>	<u>238,815</u>	<u>392,505</u>

Appendix C-2

Office of Attorney General  
Statement of Appropriations and Expenditures  
Year Ended June 30, 2013

	Appropriation Authority	Expenditures	Lapsed Balances
<b>HAZARDOUS WASTE FUND</b>			
Personal Service	287,657	287,657	0
Expense and Equipment	14,880	14,880	0
Payment of real property leases, utilities, systems furniture, and structural modifications - Expense and Equipment	9,366	9,344	22
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	9,932	9,905	27
Total Hazardous Waste Fund	<u>321,835</u>	<u>321,786</u>	<u>49</u>
<b>SAFE DRINKING WATER FUND</b>			
Personal Service	12,458	12,458	0
Expense and Equipment	2,265	2,265	0
Total Safe Drinking Water Fund	<u>14,723</u>	<u>14,723</u>	<u>0</u>
<b>TRUST FUND</b>			
Fulfillment or failure of conditions, or other such developments, necessary to determine the appropriate disposition of such funds, to those individuals, entities, or accounts within the State Treasury, certified by the Attorney General as being entitled to receive them - Expense and Equipment	265,505	265,505	0
Total Trust Fund	<u>265,505</u>	<u>265,505</u>	<u>0</u>
<b>INMATE INCARCERATION REIMBURSEMENT ACT REVOLVING FUND</b>			
Personal Service	93,707	80,148	13,559
Expense and Equipment	45,640	30,327	15,313
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	9,932	9,905	27
Total Inmate Incarceration Reimbursement Act Revolving Fund	<u>149,279</u>	<u>120,380</u>	<u>28,899</u>
<b>MINED LAND RECLAMATION FUND</b>			
Personal Service	12,431	12,431	0
Expense and Equipment	2,262	2,262	0
Total Mined Land Reclamation Fund	<u>14,693</u>	<u>14,693</u>	<u>0</u>
Total All Funds	<u>\$ 27,394,074</u>	<u>22,997,514</u>	<u>4,396,560</u>

Appendix C-2

Office of Attorney General  
Statement of Appropriations and Expenditures  
Year Ended June 30, 2013

The lapsed balances include the following withholdings made at the Governor's request:

	<u>Year Ended June 30, 2013</u>
General Revenue Fund	
Payment of real property leases, utilities, systems furniture, and structural modifications - Expense and Equipment	\$ 10,084
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	<u>13,900</u>
Total General Revenue Fund	<u><u>\$ 23,984</u></u>

Appendix C-3

Office of Attorney General  
Statement of Appropriations and Expenditures  
Year Ended June 30, 2012

	<u>Appropriation Authority</u>	<u>Expenditures</u>	<u>Lapsed Balances</u>
<b>GENERAL REVENUE FUND</b>			
Personal Service	\$ 10,742,111	10,662,195	79,916
Payment of real property leases, utilities, systems furniture, and structural modifications - Expense and Equipment	360,073	327,743	32,330
Medicaid Fraud Control Unit - Personal Service	167,101	166,903	198
Medicaid Fraud Control Unit - Expense and Equipment	393,949	165,531	228,418
Expense and Equipment	2,024,429	2,021,790	2,639
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	538,308	522,159	16,149
Total General Revenue Fund	<u>14,225,971</u>	<u>13,866,321</u>	<u>359,650</u>
<b>FEDERAL AND OTHER FUND</b>			
Personal Service	1,795,066	1,223,919	571,147
Law enforcement, domestic violence, and victims' services - Expense and Equipment	100,000	0	100,000
Payment of real property leases, utilities, systems furniture, and structural modifications - Expense and Equipment	119,806	112,845	6,961
Medicaid Fraud Control Unit - Personal Service	834,177	774,220	59,957
Medicaid Fraud Control Unit - Expense and Equipment	848,971	0	848,971
Expense and Equipment	761,011	218,441	542,570
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	156,456	152,944	3,512
Total Federal and Other Fund	<u>4,615,487</u>	<u>2,482,369</u>	<u>2,133,118</u>
<b>GAMING COMMISSION FUND</b>			
Personal Service	109,282	91,892	17,390
Expense and Equipment	30,747	16,029	14,718
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	5,993	5,837	156
Total Gaming Commission Fund	<u>146,022</u>	<u>113,758</u>	<u>32,264</u>

Appendix C-3

Office of Attorney General  
 Statement of Appropriations and Expenditures  
 Year Ended June 30, 2012

	<u>Appropriation Authority</u>	<u>Expenditures</u>	<u>Lapsed Balances</u>
<b>NATURAL RESOURCES PROTECTION FUND - WATER POLLUTION PERMIT FEE SUBACCOUNT FUND</b>			
Personal Service	36,612	36,612	0
Expense and Equipment	4,715	4,715	0
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	11,986	11,674	312
<b>Total Natural Resources Protection Fund - Water Pollution Permit Fee Subaccount Fund</b>	<b>53,313</b>	<b>53,001</b>	<b>312</b>
<b>SOLID WASTE MANAGEMENT FUND</b>			
Personal Service	36,612	36,612	0
Expense and Equipment	5,215	5,215	0
<b>Total Solid Waste Management Fund</b>	<b>41,827</b>	<b>41,827</b>	<b>0</b>
<b>PETROLEUM STORAGE TANK INSURANCE FUND</b>			
Personal Service	25,108	25,108	0
Operation of state-owned facilities, utilities, systems furniture, structural modifications - Expense and Equipment	5,993	5,837	156
<b>Total Petroleum Storage Tank Insurance Fund</b>	<b>31,101</b>	<b>30,945</b>	<b>156</b>
<b>MOTOR VEHICLE COMMISSION FUND</b>			
Personal Service	38,167	0	38,167
Expense and Equipment	11,300	0	11,300
<b>Total Motor Vehicle Commission Fund</b>	<b>49,467</b>	<b>0</b>	<b>49,467</b>
<b>HEALTH SPA REGULATORY FUND</b>			
Expense and Equipment	5,000	5,000	0
<b>Total Health Spa Regulatory Fund</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>
<b>NATURAL RESOURCES PROTECTION FUND - AIR POLLUTION PERMIT FEE SUBACCOUNT FUND</b>			
Personal Service	36,587	36,587	0
Expense and Equipment	4,715	4,715	0
<b>Total Natural Resources Protection Fund - Air Pollution Permit Fee Subaccount Fund</b>	<b>41,302</b>	<b>41,302</b>	<b>0</b>
<b>COURT COSTS FUND</b>			
Expense and Equipment	187,000	91,979	95,021
<b>Total Court Costs Fund</b>	<b>187,000</b>	<b>91,979</b>	<b>95,021</b>

Appendix C-3

Office of Attorney General  
Statement of Appropriations and Expenditures  
Year Ended June 30, 2012

	Appropriation Authority	Expenditures	Lapsed Balances
<b>SOIL AND WATER SALES TAX FUND</b>			
Personal Service	12,197	12,197	0
Expense and Equipment	2,267	2,267	0
Total Soil And Water Sales Tax Fund	<u>14,464</u>	<u>14,464</u>	<u>0</u>
<b>MERCHANDISING PRACTICES REVOLVING FUND</b>			
Personal Service	687,036	579,309	107,727
Expense and Equipment	1,879,126	918,474	960,652
Total Merchandising Practices Revolving Fund	<u>2,566,162</u>	<u>1,497,783</u>	<u>1,068,379</u>
<b>WORKERS' COMPENSATION FUND</b>			
Personal Service	277,048	276,658	390
Payment of real property leases, utilities, systems furniture, and structural modifications - Expense and Equipment	87,346	79,794	7,552
Expense and Equipment	191,053	5,029	186,024
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	35,817	35,097	720
Total Workers' Compensation Fund	<u>591,264</u>	<u>396,578</u>	<u>194,686</u>
<b>SECOND INJURY FUND</b>			
Personal Service	1,950,545	1,554,954	395,591
Payment of real property leases, utilities, systems furniture, and structural modifications - Expense and Equipment	87,345	79,794	7,551
Expense and Equipment	1,068,526	899,344	169,182
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	35,817	35,097	720
Total Second Injury Fund	<u>3,142,233</u>	<u>2,569,189</u>	<u>573,044</u>
<b>LOTTERY ENTERPRISE FUND</b>			
Personal Service	55,256	55,256	0
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	5,993	5,837	156
Total Lottery Enterprise Fund	<u>61,249</u>	<u>61,093</u>	<u>156</u>
<b>ANTI-TRUST REVOLVING FUND</b>			
Personal Service	369,832	72,100	297,732
Expense and Equipment	254,400	113,385	141,015
Total Anti-Trust Revolving Fund	<u>624,232</u>	<u>185,485</u>	<u>438,747</u>



Appendix C-3

Office of Attorney General  
 Statement of Appropriations and Expenditures  
 Year Ended June 30, 2012

	<u>Appropriation Authority</u>	<u>Expenditures</u>	<u>Lapsed Balances</u>
<b>HAZARDOUS WASTE FUND</b>			
Personal Service	283,601	283,601	0
Expense and Equipment	14,880	14,880	0
Payment of real property leases, utilities, systems furniture, and structural modifications - Expense and Equipment	9,319	9,319	0
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	11,986	11,674	312
Total Hazardous Waste Fund	<u>319,786</u>	<u>319,474</u>	<u>312</u>
<b>SAFE DRINKING WATER FUND</b>			
Personal Service	12,224	12,224	0
Expense and Equipment	2,265	2,265	0
Total Safe Drinking Water Fund	<u>14,489</u>	<u>14,489</u>	<u>0</u>
<b>TRUST FUND</b>			
Fulfillment or failure of conditions, or other such developments, necessary to determine the appropriate disposition of such funds, to those individuals, entities, or accounts within the State Treasury, certified by the Attorney General as being entitled to receive them - Expense and Equipment	639,915	639,914	1
Total Trust Fund	<u>639,915</u>	<u>639,914</u>	<u>1</u>
<b>INMATE INCARCERATION REIMBURSEMENT ACT REVOLVING FUND</b>			
Personal Service	91,944	68,611	23,333
Expense and Equipment	45,640	16,002	29,638
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	11,986	11,674	312
Total Inmate Incarceration Reimbursement Act Revolving Fund	<u>149,570</u>	<u>96,287</u>	<u>53,283</u>
<b>MINED LAND RECLAMATION FUND</b>			
Personal Service	12,197	12,197	0
Expense and Equipment	2,262	2,262	0
Total Mined Land Reclamation Fund	<u>14,459</u>	<u>14,459</u>	<u>0</u>
Total All Funds	<u>\$ 27,534,313</u>	<u>22,535,717</u>	<u>4,998,596</u>

Appendix C-3

Office of Attorney General  
Statement of Appropriations and Expenditures  
Year Ended June 30, 2012

The lapsed balances include the following withholdings made at the Governor's request:

	<u>Year Ended June 30, 2012</u>
General Revenue Fund	
Payment of real property leases, utilities, systems furniture, and structural modifications - Expense and Equipment	\$ 10,802
Operation of state-owned facilities, utilities, systems furniture, and structural modifications - Expense and Equipment	<u>16,149</u>
Total General Revenue Fund	<u><u>26,951</u></u>

Appendix D

Office of Attorney General  
 Comparative Statement of Expenditures (From Appropriations)

	Year Ended June 30,				
	2014	2013	2012	2011	2010
Salaries and wages	\$ 17,902,584	16,848,566	15,981,155	16,479,591	17,348,120
Travel, in-state	549,061	451,361	451,672	428,117	500,824
Travel, out-of-state	86,897	92,504	106,105	55,271	98,956
Fuel and utilities	5,773	5,365	4,960	18,402	27,418
Supplies	675,453	795,086	847,983	923,185	891,119
Professional development	188,006	170,297	158,674	161,360	188,431
Communication service and supplies	420,903	417,776	390,955	372,452	395,676
Services:					
Professional	1,443,956	1,425,945	1,630,854	1,422,457	1,125,399
Housekeeping and janitorial	18,310	17,300	17,036	24,701	28,524
Maintenance and repair	510,968	362,451	244,716	267,494	290,281
Equipment:					
Computer	414,632	280,672	299,861	579,176	831,834
Motorized	21,811	42,598	88,547	91,567	0
Office	105,459	348,570	175,549	226,205	105,557
Other	8,518	7,515	23,929	23,469	52,211
Property and improvements	162,255	23,271	15,589	222,494	165,846
Debt service	0	0	0	151,979	76,292
Real property rentals and leases	1,302,394	1,391,412	1,408,443	1,415,835	1,440,875
Equipment rental and leases	8,552	9,864	9,376	9,351	6,852
Miscellaneous expenses	29,162	39,862	42,178	47,388	39,105
Refunds	8	0	0	0	0
Program distributions	113,128	267,099	638,135	913,570	985,730
Total Expenditures	\$ <u>23,967,830</u>	<u>22,997,514</u>	<u>22,535,717</u>	<u>23,834,064</u>	<u>24,599,050</u>

Appendix E

Office of Attorney General  
Statement of Changes in General Capital Assets

All Funds	Furniture and Equipment	Motor Vehicles	Total
Balance, July 1, 2011	\$ 2,806,208	392,931	3,199,139
Additions	276,424	111,181	387,605
Dispositions	(506,274)	(108,797)	(615,071)
Balance, June 30, 2012	2,576,358	395,315	2,971,673
Additions	300,929	62,970	363,899
Dispositions	(101,556)	(40,063)	(141,619)
Balance, June 30, 2013	2,775,731	418,222	3,193,953
Additions	414,751	21,298	436,049
Dispositions	(214,978)	(37,891)	(252,869)
Balance, June 30, 2014	\$ 2,975,504	401,629	3,377,133

Fund of Acquisition	Balance June 30, 2014
General Revenue Fund	\$ 2,613,131
Federal and Other Fund	213,093
Gaming Commission Fund	18,414
Motor Vehicle Commission Fund	2,494
Health Spa Regulatory Fund	12,067
Soil and Water Sales Tax Fund	1,163
Merchandising Practices Revolving Fund	279,410
Workers' Compensation Fund	11,330
Second Injury Fund	202,562
Antitrust Revolving Fund	111
Hazardous Waste Fund	3,668
Inmate Incarceration Reimbursement Act Revolving Fund	19,690
Total All Funds	\$ 3,377,133

Appendix F

Office of Attorney General  
 Comparative Statement of Financial Services Division Collections

	Year Ended June 30,					
	2014		2013		2012	
	Number of Payments	Amount Collected	Number of Payments	Amount Collected	Number of Payments	Amount Collected
Forwarded to:						
AGO - Fiscal Unit <sup>1</sup>	1,963	\$ 1,812,747	1,461	\$ 5,188,593	943	\$ 2,183,783
Department of Social Services	1,622	16,977,769	1,547	11,053,297	2,151	6,600,231
Department of Labor and Industrial Relations	556	631,589	748	748,745	797	514,507
Department of Health and Senior Services	189	99,139	242	127,922	311	178,389
Department of Mental Health	60	87,580	75	114,124	61	69,223
Department of Natural Resources	74	422,334	77	355,380	93	498,260
State Lottery Commission	370	111,027	297	53,952	388	81,614
Department of Corrections	8	1,169	8	1,600	4	800
Department of Agriculture	61	6,444	22	2,177	35	2,672
Department of Economic Development	7	55,979	3	14,810	6	1,519
Department of Public Safety	45	12,446	31	1,900	17	11,814
Department of Revenue	13	9,135	11	10,563	14	2,100
Missouri Ethics Commission	86	23,398	92	20,465	90	22,932
Missouri National Guard	37	4,975	64	6,984	59	4,606
Missouri Real Estate Commission	0	0	1	3,500	2	1,250
Office of Administration	14	284,940	16	22,671	6	78,617
Secretary of State	51	12,275	38	149,721	26	10,374
State Auditor's Office	14	26,498	10	15,242	1	1,000
State Treasurer's Office	23	89,058	13	280,406	2	22,500
Businesses and individuals	57	16,369	67	18,060	89	58,614
Political subdivisions	326	1,421,453	254	2,686,551	219	1,426,291
Monies received directly by above entities	278	5,334,348	249	5,987,723	817	30,868,852
<b>Total</b>	<b>5,854</b>	<b>\$ 27,440,672</b>	<b>5,326</b>	<b>\$ 26,864,386</b>	<b>6,131</b>	<b>\$ 42,639,948</b>

<sup>1</sup>These monies are reflected in Appendixes A and B.