



**SCOTT FITZPATRICK**  
MISSOURI STATE AUDITOR

To the County Commission  
and  
Officeholders of Carroll County, Missouri

The Office of the State Auditor contracted for an audit of Carroll County's financial statements for the year ended December 31, 2023, through the state Office of Administration, Division of Purchasing and Materials Management. The audit includes an audit of each county officer in fulfillment of our duties under Section 29.230.1, RSMo. A copy of this audit, performed by McBride, Lock & Associates, LLC, Certified Public Accountants, is attached.

A handwritten signature in black ink that reads "S. Fitzpatrick".

Scott Fitzpatrick  
State Auditor

December 2024  
Report No. 2024-104



**Scott Fitzpatrick**  
Missouri State Auditor

## RECOMMENDATION SUMMARY

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### Recommendations in the contracted audit of Carroll County

Sheriff's Bank Reconciliation	The Sheriff's office implement procedures to ensure that bank reconciliations are being reviewed, and to document this review along with the date onto the bank reconciliation.
Public Administrator Ward Expense Documentation	The Public Administrator ensure that proper documentation is maintained in the individual ward files to support all disbursements made on behalf of wards.
Reporting of Investments in Accounting System	The Treasurer adjust the accounting system to properly reflect invested cash balances, and document the correct accounting procedures to record the movement of money to ensure the accurate and efficient recording of transactions in the accounting system.

ANNUAL FINANCIAL REPORT

**CARROLL COUNTY, MISSOURI**

For the Year Ended  
December 31, 2023

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**McBRIDE, LOCK & ASSOCIATES, LLC**

CERTIFIED PUBLIC ACCOUNTANTS

KANSAS CITY

# CARROLL COUNTY, MISSOURI

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## **INTRODUCTORY SECTION**

CARROLL COUNTY, MISSOURI  
List of Elected Officials 2023

*County Commission*

Presiding Commissioner – Stan Falke  
Commissioner, District 1 – Everett Shields  
Commissioner, District 2 – David Martin

*Other Elected Officials*

Assessor – Devin Ford Frazier  
Circuit Clerk and ex-officio Recorder of Deeds – Janet Horine  
Collector/Treasurer – Megan Endicott  
Coroner – Steven W. Bittiker  
County Clerk – Petal J. Stanley  
Prosecuting Attorney – Cassandra Brown  
Public Administrator – Linda Leabo  
Sheriff – William McCoy  
Surveyor – Marcus J. Magee

## **FINANCIAL SECTION**

## **McBRIDE, LOCK & ASSOCIATES, LLC**

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**CERTIFIED PUBLIC ACCOUNTANTS**

### **INDEPENDENT AUDITOR'S REPORT**

To the County Commission and  
Officeholders of Carroll County, Missouri

#### **Report on the Audit of the Financial Statements**

##### ***Opinion***

We have audited the accompanying financial statements of Carroll County, Missouri, which comprise the Statement of Receipts, Disbursements and Changes in Cash – All Governmental Funds – Regulatory Basis and the Statement of Fiduciary Receipts, Disbursements and Changes in Cash – Regulatory Basis as of December 31, 2023, and the related Statements of Receipts, Disbursements and Changes in Cash – Budget and Actual – Regulatory Basis for the year then ended, and the related notes to the financial statements.

##### ***Unmodified Opinion on Regulatory Basis of Accounting***

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash balances of each fund of Carroll County, Missouri, as of December 31, 2023, and their respective cash receipts and disbursements, and budgetary results for the year then ended, in accordance with the financial reporting provisions prescribed or permitted by Missouri law as described in Note 1.

##### ***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles section of our report, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of Carroll County, Missouri, as of December 31, 2023, or the changes in financial position thereof for the year then ended.

##### ***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Carroll County, Missouri, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



### ***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 1, the financial statements are prepared by Carroll County, Missouri on the basis of the financial reporting provisions prescribed or permitted by Missouri law, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of Missouri law. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles prescribed or permitted by Missouri law. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Carroll County, Missouri's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Carroll County, Missouri's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 4, 2024, on our consideration of Carroll County, Missouri's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Carroll County, Missouri's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Carroll County, Missouri's internal control over financial reporting and compliance.

*(Original Signed by McBride, Lock & Associates, LLC)*

McBride, Lock & Associates, LLC  
Kansas City, Missouri  
November 4, 2024

CARROLL COUNTY, MISSOURI  
STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH  
- ALL GOVERNMENTAL FUNDS - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2023

Fund	Cash and Investments January 1	Receipts	Disbursements	Cash and Investments December 31
General Revenue	\$ 4,608,158	\$ 2,412,647	\$ 1,882,463	\$ 5,138,342
Special Road & Bridge	1,460,514	2,048,448	1,578,725	1,930,237
Assessment	452,286	312,486	260,531	504,241
Law Enforcement Training	3,164	741	1,000	2,905
Prosecuting Attorney Training	1,331	905	473	1,763
Drainage District III	214,339	19,897	52	234,184
Special Sheriff	3,664	4,470	4,903	3,231
Johnson Grass	50,487	24,946	11,378	64,055
Recorder's Preservation	20,390	3,806	5,663	18,533
Prosecuting Attorney Delinquent	2,325	344	473	2,196
Election Services	58,381	10,080	5,735	62,726
Courthouse Restoration	207,746	3,733	104	211,375
Law Enforcement Training-Post	-	500	-	500
Tax Maintenance	57,460	17,682	26,046	49,096
Local Emergency Planning Committee	33,398	4,037	168	37,267
Sheriff Revolving	12,394	1,446	1,187	12,653
County Law Enforcement Restitution	6,432	6,906	3	13,335
Deputy Sheriff Salary Supplemental	927	1,936	1,880	983
Prosecuting Attorney Administrative Cost Handling	3,290	650	7	3,933
COVID Relief	833,541	3,963	101,252	736,252
LATCF - Tribal	50,000	50,104	6,820	93,284
Opioid Settlement	-	14,644	12,600	2,044
Senate Bill 40 Board	60,833	247,967	283,334	25,466
Total	<u>\$ 8,141,060</u>	<u>\$ 5,192,338</u>	<u>\$ 4,184,797</u>	<u>\$ 9,148,601</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

CARROLL COUNTY, MISSOURI  
STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH  
- BUDGET AND ACTUAL - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2023

		GENERAL REVENUE FUND	
		Budget	Actual
RECEIPTS			
Property taxes	\$	727,000	\$ 727,794
Sales taxes		670,000	848,410
Intergovernmental		31,661	60,492
Charges for services		628,895	682,479
Interest		13,000	18,265
Other		16,557	10,537
Transfers in		62,000	64,670
Total Receipts	\$	2,149,113	\$ 2,412,647
DISBURSEMENTS			
County Commission	\$	157,821	\$ 150,078
County Clerk		159,759	142,388
Elections		113,468	57,178
Buildings and grounds		233,668	120,213
Employee fringe benefits		324,600	266,358
Treasurer		163,574	142,154
Recorder of Deeds		44,630	33,647
Circuit Court		20,850	13,226
Court Administration		123,445	105,859
Public Administrator		54,273	51,940
Sheriff		883,572	628,148
Prosecuting Attorney		142,787	115,218
Juvenile Officer		28,550	13,402
Coroner		34,772	31,716
Other County Government		-	1,774
Transfers out		-	9,164
Emergency fund		65,000	-
Total Disbursements	\$	2,550,769	\$ 1,882,463
RECEIPTS OVER (UNDER)			
DISBURSEMENTS	\$	(401,656)	\$ 530,184
CASH AND INVESTMENTS, JANUARY 1		4,608,158	4,608,158
CASH AND INVESTMENTS, DECEMBER 31	\$	4,206,502	\$ 5,138,342

The accompanying Notes to the Financial Statements are an integral part of these statements.

CARROLL COUNTY, MISSOURI  
STATEMENTS OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH  
- BUDGET AND ACTUAL - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2023

	SPECIAL ROAD & BRIDGE FUND		ASSESSMENT FUND		LAW ENFORCEMENT TRAINING FUND	
	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS						
Property taxes	\$ 123,000	\$ 134,299	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	-	-
Intergovernmental	2,346,500	1,761,019	35,000	33,822	-	-
Charges for services	70,000	136,569	238,320	270,377	550	734
Interest	2,850	11,267	1,500	3,991	5	7
Other	-	5,294	6,000	4,296	-	-
Transfers in	-	-	-	-	-	-
Total Receipts	<u>\$ 2,542,350</u>	<u>\$ 2,048,448</u>	<u>\$ 280,820</u>	<u>\$ 312,486</u>	<u>\$ 555</u>	<u>\$ 741</u>
DISBURSEMENTS						
Salaries	\$ 214,520	\$ 194,118	\$ 174,770	\$ 162,070	\$ -	\$ -
Employee fringe benefits	94,000	68,466	28,782	29,436	-	-
Materials and supplies	449,440	519,420	24,200	9,786	-	-
Services and other	34,000	42,040	12,700	11,682	2,500	1,000
Capital outlay	189,500	122,754	54,282	42,887	-	-
Construction	1,629,500	571,927	-	-	-	-
Transfers out	60,000	60,000	3,500	4,670	-	-
Total Disbursements	<u>\$ 2,670,960</u>	<u>\$ 1,578,725</u>	<u>\$ 298,234</u>	<u>\$ 260,531</u>	<u>\$ 2,500</u>	<u>\$ 1,000</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	\$ (128,610)	\$ 469,723	\$ (17,414)	\$ 51,955	\$ (1,945)	\$ (259)
CASH AND INVESTMENTS, JANUARY 1	<u>1,460,514</u>	<u>1,460,514</u>	<u>452,286</u>	<u>452,286</u>	<u>3,164</u>	<u>3,164</u>
CASH AND INVESTMENTS, DECEMBER 31	<u>\$ 1,331,904</u>	<u>\$ 1,930,237</u>	<u>\$ 434,872</u>	<u>\$ 504,241</u>	<u>\$ 1,219</u>	<u>\$ 2,905</u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

CARROLL COUNTY, MISSOURI  
 STATEMENTS OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH  
 - BUDGET AND ACTUAL - REGULATORY BASIS  
 YEAR ENDED DECEMBER 31, 2023

	PROSECUTING ATTORNEY TRAINING FUND		DRAINAGE DISTRICT III FUND		SPECIAL SHERIFF FUND	
	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS						
Property taxes	\$ -	\$ -	\$ 24,000	\$ 18,755	\$ -	\$ -
Sales taxes	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for services	500	902	-	-	4,500	4,464
Interest	-	3	435	1,142	10	6
Other	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-
Total Receipts	<u>\$ 500</u>	<u>\$ 905</u>	<u>\$ 24,435</u>	<u>\$ 19,897</u>	<u>\$ 4,510</u>	<u>\$ 4,470</u>
DISBURSEMENTS						
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-	-	-
Materials and supplies	-	-	-	-	-	-
Services and other	1,100	473	75,025	52	5,010	4,588
Capital outlay	-	-	-	-	2,000	315
Construction	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-
Total Disbursements	<u>\$ 1,100</u>	<u>\$ 473</u>	<u>\$ 75,025</u>	<u>\$ 52</u>	<u>\$ 7,010</u>	<u>\$ 4,903</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	\$ (600)	\$ 432	\$ (50,590)	\$ 19,845	\$ (2,500)	\$ (433)
CASH AND INVESTMENTS, JANUARY 1	<u>1,331</u>	<u>1,331</u>	<u>214,339</u>	<u>214,339</u>	<u>3,664</u>	<u>3,664</u>
CASH AND INVESTMENTS, DECEMBER 31	<u>\$ 731</u>	<u>\$ 1,763</u>	<u>\$ 163,749</u>	<u>\$ 234,184</u>	<u>\$ 1,164</u>	<u>\$ 3,231</u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

CARROLL COUNTY, MISSOURI  
 STATEMENTS OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH  
 - BUDGET AND ACTUAL - REGULATORY BASIS  
 YEAR ENDED DECEMBER 31, 2023

	JOHNSON GRASS FUND		RECORDER'S PRESERVATION FUND		PROSECUTING ATTORNEY DELINQUENT FUND	
	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS						
Property taxes	\$ 26,000	\$ 24,351	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	-	-
Intergovernmental	12	194	-	-	-	-
Charges for services	-	-	3,600	3,763	400	339
Interest	175	399	40	43	-	5
Other	670	2	-	-	-	-
Transfers in	-	-	-	-	-	-
Total Receipts	<u>\$ 26,857</u>	<u>\$ 24,946</u>	<u>\$ 3,640</u>	<u>\$ 3,806</u>	<u>\$ 400</u>	<u>\$ 344</u>
DISBURSEMENTS						
Salaries	\$ 12,000	\$ 414	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	5,100	529	-	-	-	-
Materials and supplies	4,500	402	124	98	500	173
Services and other	15,450	9,693	8,136	5,565	450	300
Capital outlay	1,000	340	-	-	500	-
Construction	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-
Total Disbursements	<u>\$ 38,050</u>	<u>\$ 11,378</u>	<u>\$ 8,260</u>	<u>\$ 5,663</u>	<u>\$ 1,450</u>	<u>\$ 473</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	\$ (11,193)	\$ 13,568	\$ (4,620)	\$ (1,857)	\$ (1,050)	\$ (129)
CASH AND INVESTMENTS, JANUARY 1	<u>50,487</u>	<u>50,487</u>	<u>20,390</u>	<u>20,390</u>	<u>2,325</u>	<u>2,325</u>
CASH AND INVESTMENTS, DECEMBER 31	<u>\$ 39,294</u>	<u>\$ 64,055</u>	<u>\$ 15,770</u>	<u>\$ 18,533</u>	<u>\$ 1,275</u>	<u>\$ 2,196</u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

CARROLL COUNTY, MISSOURI  
 STATEMENTS OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH  
 - BUDGET AND ACTUAL - REGULATORY BASIS  
 YEAR ENDED DECEMBER 31, 2023

	ELECTION SERVICES FUND		COURTHOUSE RESTORATION FUND		LAW ENFORCEMENT TRAINING-POST FUND	
	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for services	700	795	-	-	500	500
Interest	75	121	800	3,733	-	-
Other	-	-	-	-	-	-
Transfers in	9,100	9,164	-	-	-	-
Total Receipts	<u>\$ 9,875</u>	<u>\$ 10,080</u>	<u>\$ 800</u>	<u>\$ 3,733</u>	<u>\$ 500</u>	<u>\$ 500</u>
DISBURSEMENTS						
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-	-	-
Materials and supplies	-	-	-	-	-	-
Services and other	10,110	2,766	50,000	104	500	-
Capital outlay	11,000	2,969	-	-	-	-
Construction	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-
Total Disbursements	<u>\$ 21,110</u>	<u>\$ 5,735</u>	<u>\$ 50,000</u>	<u>\$ 104</u>	<u>\$ 500</u>	<u>\$ -</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	\$ (11,235)	\$ 4,345	\$ (49,200)	\$ 3,629	\$ -	\$ 500
CASH AND INVESTMENTS, JANUARY 1	<u>58,381</u>	<u>58,381</u>	<u>207,746</u>	<u>207,746</u>	<u>-</u>	<u>-</u>
CASH AND INVESTMENTS, DECEMBER 31	<u>\$ 47,146</u>	<u>\$ 62,726</u>	<u>\$ 158,546</u>	<u>\$ 211,375</u>	<u>\$ -</u>	<u>\$ 500</u>

The accompanying Notes to the Financial Statements are an integral part of these statements.



CARROLL COUNTY, MISSOURI  
STATEMENTS OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH  
- BUDGET AND ACTUAL - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2023

	TAX MAINTENANCE FUND		LOCAL EMERGENCY PLANNING COMMITTEE FUND		SHERIFF REVOLVING FUND	
	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	-	-
Intergovernmental	-	-	15,000	4,037	-	-
Charges for services	16,500	17,555	-	-	2,500	1,420
Interest	130	127	-	-	15	26
Other	50	-	-	-	-	-
Transfers in	-	-	-	-	-	-
Total Receipts	<u>\$ 16,680</u>	<u>\$ 17,682</u>	<u>\$ 15,000</u>	<u>\$ 4,037</u>	<u>\$ 2,515</u>	<u>\$ 1,446</u>
DISBURSEMENTS						
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-	-	-
Materials and supplies	13,000	4,533	-	-	-	-
Services and other	25,260	4,165	15,000	168	2,601	417
Capital outlay	23,500	17,348	-	-	12,000	770
Construction	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-
Total Disbursements	<u>\$ 61,760</u>	<u>\$ 26,046</u>	<u>\$ 15,000</u>	<u>\$ 168</u>	<u>\$ 14,601</u>	<u>\$ 1,187</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	\$ (45,080)	\$ (8,364)	\$ -	\$ 3,869	\$ (12,086)	\$ 259
CASH AND INVESTMENTS, JANUARY 1	<u>57,460</u>	<u>57,460</u>	<u>33,398</u>	<u>33,398</u>	<u>12,394</u>	<u>12,394</u>
CASH AND INVESTMENTS, DECEMBER 31	<u>\$ 12,380</u>	<u>\$ 49,096</u>	<u>\$ 33,398</u>	<u>\$ 37,267</u>	<u>\$ 308</u>	<u>\$ 12,653</u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

CARROLL COUNTY, MISSOURI  
 STATEMENTS OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH  
 - BUDGET AND ACTUAL - REGULATORY BASIS  
 YEAR ENDED DECEMBER 31, 2023

	COUNTY LAW ENFORCEMENT RESTITUTION FUND		DEPUTY SHERIFF SALARY SUPPLEMENTAL FUND		PROSECUTING ATTORNEY ADMINISTRATIVE COST HANDLING FUND	
	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for services	7,000	6,884	2,000	1,935	1,150	650
Interest	4	22	1	1	-	-
Other	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-
Total Receipts	<u>\$ 7,004</u>	<u>\$ 6,906</u>	<u>\$ 2,001</u>	<u>\$ 1,936</u>	<u>\$ 1,150</u>	<u>\$ 650</u>
DISBURSEMENTS						
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-	-	-
Materials and supplies	-	-	-	-	-	-
Services and other	9,500	3	2,200	1,880	250	7
Capital outlay	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-
Total Disbursements	<u>\$ 9,500</u>	<u>\$ 3</u>	<u>\$ 2,200</u>	<u>\$ 1,880</u>	<u>\$ 250</u>	<u>\$ 7</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	\$ (2,496)	\$ 6,903	\$ (199)	\$ 56	\$ 900	\$ 643
CASH AND INVESTMENTS, JANUARY 1	<u>6,432</u>	<u>6,432</u>	<u>927</u>	<u>927</u>	<u>3,290</u>	<u>3,290</u>
CASH AND INVESTMENTS, DECEMBER 31	<u><u>\$ 3,936</u></u>	<u><u>\$ 13,335</u></u>	<u><u>\$ 728</u></u>	<u><u>\$ 983</u></u>	<u><u>\$ 4,190</u></u>	<u><u>\$ 3,933</u></u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

CARROLL COUNTY, MISSOURI  
 STATEMENTS OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH  
 - BUDGET AND ACTUAL - REGULATORY BASIS  
 YEAR ENDED DECEMBER 31, 2023

	COVID RELIEF FUND		LATCF - TRIBAL FUND		OPIOID SETTLEMENT FUND	
	Budget	Actual	Budget	Actual	Budget	Actual
RECEIPTS						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales taxes	-	-	-	-	-	-
Intergovernmental	-	-	50,000	50,000	-	-
Charges for services	-	-	-	-	-	-
Interest	1,500	3,963	-	104	-	15
Other	-	-	-	-	14,629	14,629
Transfers in	-	-	-	-	-	-
Total Receipts	<u>\$ 1,500</u>	<u>\$ 3,963</u>	<u>\$ 50,000</u>	<u>\$ 50,104</u>	<u>\$ 14,629</u>	<u>\$ 14,644</u>
DISBURSEMENTS						
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee fringe benefits	-	-	-	-	-	-
Materials and supplies	-	-	-	-	-	-
Services and other	660,000	99,452	100,000	6,820	12,600	12,600
Capital outlay	173,900	1,800	-	-	-	-
Construction	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-
Total Disbursements	<u>\$ 833,900</u>	<u>\$ 101,252</u>	<u>\$ 100,000</u>	<u>\$ 6,820</u>	<u>\$ 12,600</u>	<u>\$ 12,600</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	\$ (832,400)	\$ (97,289)	\$ (50,000)	\$ 43,284	\$ 2,029	\$ 2,044
CASH AND INVESTMENTS, JANUARY 1	<u>833,541</u>	<u>833,541</u>	<u>50,000</u>	<u>50,000</u>	<u>-</u>	<u>-</u>
CASH AND INVESTMENTS, DECEMBER 31	<u><u>\$ 1,141</u></u>	<u><u>\$ 736,252</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 93,284</u></u>	<u><u>\$ 2,029</u></u>	<u><u>\$ 2,044</u></u>

The accompanying Notes to the Financial Statements are an integral part of these statements.

CARROLL COUNTY, MISSOURI  
 STATEMENTS OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH  
 - BUDGET AND ACTUAL - REGULATORY BASIS  
 YEAR ENDED DECEMBER 31, 2023

	SENATE BILL 40 BOARD FUND	
	Budget	Actual
RECEIPTS		
Property taxes	\$ 260,225	\$ 245,087
Sales taxes	-	-
Intergovernmental	-	-
Charges for services	-	-
Interest	-	2,880
Other	-	-
Transfers in	-	-
Total Receipts	<u>\$ 260,225</u>	<u>\$ 247,967</u>
DISBURSEMENTS		
Salaries	\$ -	\$ -
Employee fringe benefits	-	-
Materials and supplies	-	-
Services and other	284,948	283,334
Capital outlay	-	-
Construction	-	-
Transfers out	-	-
Total Disbursements	<u>\$ 284,948</u>	<u>\$ 283,334</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	\$ (24,723)	\$ (35,367)
CASH AND INVESTMENTS, JANUARY 1	<u>60,833</u>	<u>60,833</u>
CASH AND INVESTMENTS, DECEMBER 31	<u>\$ 36,110</u>	<u>\$ 25,466</u>

The accompanying Notes to the Financial Statements are an integral part of these statements

CARROLL COUNTY, MISSOURI  
STATEMENT OF FIDUCIARY RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2023

Fund/Account	Cash and Investments January 1	Receipts	Disbursements	Cash and Investments December 31
Treasurer CERF	\$ -	\$ 198,094	\$ 198,094	\$ -
Treasurer EFTPS	-	275,515	275,515	-
Treasurer Tax Sales Surplus	2,668	479	-	3,147
Treasurer Unclaimed Magistrate Fees	11	-	11	-
Treasurer Distributable Schools	15,666	52,623	51,301	16,988
Treasurer Law Library	18,195	5,679	1,311	22,563
Treasurer Children's Trust	1,335	268	-	1,603
Treasurer Time Payment Fee	4,875	799	-	5,674
Treasurer Garnishment Clerk Fees	10,073	2,133	-	12,206
Treasurer Financial Institution Tax	446	291	-	737
Treasurer RAHN CD	5,000	-	-	5,000
Assessor	1,154	5,678	6,832	-
County Clerk	377	9,465	9,498	344
Collector	3,751,446	31,434,187	17,656,296	17,529,337
Collector Protest	-	12,331	-	12,331
Collector Bankruptcy	99	369	310	158
Collector Tax Escrow	101	5,194	5,054	241
Collector Show Me Ethanol	90,713	318	-	91,031
Prosecuting Attorney Trust	-	3,400	3,400	-
Sheriff	1,952	28,705	30,391	266
Sheriff Auxiliary	3,280	500	-	3,780
Recorder	-	64,784	64,784	-
Public Administrator	602,803	476,749	595,018	484,534
Total	<u>\$ 4,510,194</u>	<u>\$ 32,577,561</u>	<u>\$ 18,897,815</u>	<u>\$ 18,189,940</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

CARROLL COUNTY, MISSOURI  
NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Carroll County, Missouri (“County”) is governed by a three-member board of commissioners. In addition to the three board members, there are nine elected Constitutional Officers: Assessor, Circuit Clerk and ex-officio Recorder of Deeds, Collector/Treasurer, Coroner, County Clerk, Prosecuting Attorney, Public Administrator, Sheriff, and Surveyor.

As discussed further in Note 1, these financial statements are presented using accounting practices prescribed or permitted by Missouri law, which differ from accounting principles generally accepted in the United States of America, which would include all relevant Governmental Accounting Standards Board (GASB) pronouncements. The differences include use of a prescribed definition of the reporting entity and the cash basis of accounting.

A. Reporting Entity

The County’s operations include tax assessments and collections, state/county courts, county recorder, public safety, economic development, social and human services, and cultural and recreation services.

The financial statements referred to above include the primary government of Carroll County, Missouri, which consists of all funds, organizations, institutions, agencies, departments, and offices that are considered to comprise the County’s legal entity under the regulatory basis of accounting. Financial data of other entities that may be considered to be component units of the County under generally accepted accounting principles is not included.

In accordance with the regulatory basis of accounting, the financial statements of the County do not include the activity of the Circuit Court, which is part of the Missouri court system and is considered to be a state function, including the operations of the Circuit Clerk (other than the portion that is funded by the General Revenue Fund) and all funds under their control.

B. Basis of Presentation

Governmental Funds – Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. A fund is considered a separate accounting entity with self-balancing accounts that comprise its assets, liabilities, net assets, revenues/receipts and expenditures/disbursements. The County’s funds are governmental funds. Governmental funds are those through which most governmental functions are financed. The County’s expendable financial resources are accounted for through governmental funds.

Fiduciary Funds – Fiduciary funds consist of custodial funds. Custodial funds account for assets held by the County, particularly the Collector/Treasurer, as an agent of individuals, private organizations, taxing units, other governments and/or funds. Budgets are not adopted for the County’s custodial funds.

### C. Basis of Accounting

The financial statements are prepared on the cash basis of accounting; accordingly, amounts are recognized when received or disbursed in cash. This basis of accounting differs from accounting principles generally accepted in the United States of America. Those principles require revenues to be recognized when they become available and measurable or when they are earned, and expenditures or expenses to be recognized when the related liabilities are incurred.

### D. Budgets and Budgetary Accounting

The County follows these procedures in establishing the budgetary data reflected in the financial statements:

1. In accordance with Chapter 50, RSMo, the County's policy is to adopt a budget for each governmental fund.
2. On or before the second Monday in January, each elected officer and department director will transmit to the County Commission and County Clerk, who serves as budget officer, the budget request and revenue estimates for their office or department for the budget year.
3. The County Clerk submits to the County Commission a proposed budget for the fiscal year beginning January 1. The proposed budget includes estimated revenues and proposed expenditures, on the cash basis of accounting, for all budgeted funds. Budgeting of appropriations is based upon an estimated fund balance at the beginning of the year as well as estimated revenues to be received.
4. State law requires that, at the individual fund level, budgeted expenditures not exceed budgeted revenues plus anticipated beginning fund balance.
5. A public hearing is conducted to obtain public comment on the budget. Prior to its approval by the County Commission, the budget document is available for public inspection, which usually takes place the third and fourth weeks of January.
6. Prior to February 1, the budget is legally enacted by a vote of the County Commission.
7. Subsequent to its formal approval of the budget, the County Commission has the authority to make necessary adjustments to the budget by a formal vote of the Commission. Budgeted amounts are as originally adopted, or as amended by the County Commission throughout the year.
8. Budgets are prepared and adopted on the cash basis of accounting.
9. Adoption of a formal budget is required by law.
10. Section 50.740, RSMo prohibits expenditures in excess of the approved budgets.

- E. Property taxes are based on the voter-approved tax levy applied to the real and personal assessed property values. Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on September 1 and tax bills are mailed to taxpayers in November, at which time they are payable. All unpaid property taxes become delinquent as of January 1 of the following year.

The assessed valuations of the tangible taxable property, included within the County's boundaries for the calendar year 2023, for purposes of taxation were:

Real Estate	\$ 89,200,960
Personal Property	38,582,510
Railroad and Utilities	<u>148,390,913</u>
Total	<u>\$ 276,174,383</u>

For calendar year 2023, the County Commission approved a tax levy per \$100 of assessed valuation of tangible taxable property as follows:

General Revenue	\$ 0.2751
Johnson Grass	0.0099
Senate Bill 40 Board	0.0957

In addition to the levies above, the Drainage District III Fund receives .025% per \$1 of net benefit, and the Special Road & Bridge Fund receives \$.05 per \$100 of assessed valuation of each township Road and Bridge levy for administrative purposes.

F. Cash Deposits and Investments

Deposits and investments are stated at cost, which approximates market. Cash balances for all the County Treasurer funds are pooled and invested to the extent possible. Interest earned from these balances is allocated to each of the funds based on the funds' average daily cash balance. Cash equivalents may include repurchase agreements and any other instruments with an original maturity of ninety days or less. State law authorizes the deposit of funds in banks and trust companies or the investment of funds in bonds or treasury certificates of the United States, other interest bearing obligations guaranteed as to both principal and interest by the United States, or any instrumentality thereof, certain municipal bonds authorized by Missouri statute, or time certificates of deposit. Funds in the form of cash on deposit or time certificates of deposit are required to be insured by the Federal Deposit Insurance Corporation (FDIC) or collateralized by authorized investments held in the County's name at third-party banking institutions. Details of these cash and investment balances are presented in Note 2.

G. Interfund Activity

During the course of operations, interfund activity occurs for purposes of providing supplemental funding, reimbursements for goods provided or services rendered, or short and long-term financing. Interfund activities are reported as "transfers in" by the recipient fund and as "transfers out" by the disbursing fund. However, interfund reimbursements have been eliminated from the financial statements in order that reimbursed expenditures are reported only in the funds incurring the costs.



## 2. CASH AND INVESTMENTS

The County maintains a cash and temporary investment pool that is available for use by all funds. Each fund's portion of this pool is displayed on the financial statements within the "Cash and Investments" caption. Cash includes deposits and short-term investments with maturities that are less than ninety days. Investments consist of certificates of deposit with original maturities that are greater than ninety days.

Custodial Credit Risk - Deposits – Custodial credit risk is the risk that in the event of a bank failure, a government's deposits may not be returned to it. Missouri statutes require that all deposits with financial institutions be collateralized in an amount at least equal to uninsured deposits. At December 31, 2023, the County had the following cash and investment balances:

	Carrying Value	Bank Balance	FDIC Coverage
Cash and Cash Equivalents	\$ 2,741,602	\$ 3,012,543	\$ 305,049
Investments	6,406,999	6,406,999	1,570,000
Total Governmental Funds	<u>\$ 9,148,601</u>	<u>\$ 9,419,542</u>	<u>\$ 1,875,049</u>
Cash and Cash Equivalents	\$ 18,184,940	\$ 7,779,552	\$ 793,685
Investments	5,000	5,000	5,000
Total Fiduciary Funds	<u>\$ 18,189,940</u>	<u>\$ 7,784,552</u>	<u>\$ 798,685</u>

The remainder of the balances not covered by FDIC deposit insurance at December 31, 2023 were covered by collateral held at the Federal Reserve Bank and the County's safekeeping bank agent in the County's name or by a line of credit held by the County or by its agent in the County's name.

## 3. COUNTY EMPLOYEES' RETIREMENT PLANS

### A. County Employees' Retirement Fund (CERF)

The County Employees' Retirement Fund was established by the State of Missouri to provide pension benefits for County officials and employees.

#### 1) Plan Description

The Retirement Fund is a cost-sharing multiple employer defined benefit pension plan covering any county elective or appointed officer or employee whose performance requires the actual performance of duties during not less than one thousand (1,000) hours per calendar year in each county of the state, except for any city not within a county and any county of the first classification having a charter form of government. It does not include county prosecuting attorneys covered under Sections 56.800 to 56.840, RSMo, circuit clerks and deputy circuit clerks covered under the Missouri State Retirement System, county sheriffs covered under Sections 57.949 to 57.997, RSMo and certain personnel not defined as an employee per Section 50.1000(8), RSMo. The Fund was created by an act of the legislature and was effective August 28, 1994.

The general administration and the responsibility for the proper operation of the Fund and the investment of the Fund are vested in a board of directors of eleven persons.

## 2) Pension Benefits

Beginning January 1, 1997, employees attaining the age of sixty-two years may retire with full benefits with eight or more years of creditable service. The monthly benefit for County Employees is determined by selecting the highest benefit calculated using three different prescribed formulas (flat-dollar formula, targeted replacement ratio formula, and prior plan's formula). A death benefit of \$10,000 will be paid to the designated beneficiary of every active member upon his or her death.

Upon termination of employment, any member who is vested is entitled to a deferred annuity, payable at age sixty-two. Early retirement is at age fifty-five. Any member with less than eight years of creditable service forfeits all rights in the Fund but will be paid his or her accumulated contributions.

The County Employees' Retirement Fund issues audited financial statements. Copies of these statements may be obtained from the Board of Directors of CERF by writing to CERF, 2121 Schotthill Woods Drive, Jefferson City, MO 65101, by calling 1-877-632-2373, or by the following website, [www.mocerf.org](http://www.mocerf.org).

## 3) Funding Policy

In accordance with State Statutes, the Plan is partially funded through various fees collected by counties and remitted to the CERF. Further, a contribution to CERF of 2% of annual salary is required for eligible employees hired before February 2002, while a contribution of 6% of annual salary is required of employees hired after February 2002. During 2023, the County collected and remitted to CERF employee withholdings and fees collected of \$198,094.

## B. Prosecuting Attorney Retirement Fund

In accordance with state statute Section 56.807, RSMo, the County contributes monthly to the Missouri Office of Prosecution Services for deposit to the credit of the Missouri Prosecuting Attorneys and Circuit Attorney Retirement System Fund. Once remitted, the State of Missouri is responsible for administration of this plan. The County contributed \$3,366 for the year ended December 31, 2023.

## C. Other Retirement Plan

Carroll County has voluntary 457 and 401(a) plans administered by Empower Retirement which are paid by deductions from employees' salaries. These contributions qualify under the Internal Revenue Code and are tax exempt. The County collected and remitted employee contributions to the 457 plan and 401(a) of \$37,888 and \$8,024, respectively.

#### 4. POST EMPLOYMENT BENEFITS

The County does not provide post-employment benefits except as mandated by the Consolidated Omnibus Budget Reconciliation Act (COBRA). The requirements established by COBRA are fully funded by employees who elect coverage under the Act, and no direct costs are incurred by the County.

#### 5. CLAIMS, COMMITMENT AND CONTINGENCIES

##### A. Compensated Absences

The County provides regular full-time employees with up to 15 days of sick time to accrue at 1.25 days for each calendar month worked. Upon termination, the employee is not compensated for accrued sick time. Vacation time is accrued for full-time employees at the rate of 10 days per year for employees with 1-5 years of service; 11 days per year with 6 years of service; 12 days per year with 7 years of service; 13 days per year with 8 years of service; 14 days per year with 9 years of service; and 15 days per year with 10 or more years of service, up to a maximum of 30 days. Upon termination, the employee is compensated for accrued vacation time up to a maximum of 30 days.

##### B. Federal and State Assisted Programs

The County has received proceeds from several federal and state grants. Periodic audits of these grants, when performed, could result in the disallowance of certain costs. Accordingly, such audits could result in the refund of grant monies to the grantor agencies. Management believes that any required refunds, if determined necessary, will be immaterial and, therefore, no provision has been made in the accompanying financial statements for the potential refund of grant monies.

##### C. Intergovernmental Agreement

Effective June 1, 2014, the County entered into an intergovernmental agreement with the Town of Carrollton to have the Deputy Recorder of Deeds serve as municipal court clerk. The agreement ended December 31, 2014, but has been renewed every year. The County pays 75 percent of the total salary and fringe benefits and related office expenditures with the Town of Carrollton reimbursing the County the remaining 25 percent.

#### 6. RISK MANAGEMENT

The County is exposed to various risks of losses related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters, and has established a risk management strategy that attempts to minimize losses and the carrying costs of insurance. There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage in the past three years.

The County is a member participant in a public entity risk pool which is a corporate and political body. The purpose of the risk pool is to provide liability protection to participating public entities, their officials, and employees. Annual contributions are collected based on actuarial projections which are intended to produce sufficient funds to pay losses and expenses. Should contributions not produce sufficient funds to meet its obligations, the risk pool is empowered with the ability to make special assessments. Members are jointly and severally liable for all claims against the risk pool.

The County is a member of the Missouri Association of Counties Self-Insured Workers' Compensation and Insurance Fund. The County purchases workers' compensation insurance through this Fund, a non-profit corporation established for the purpose of providing insurance coverage for Missouri counties. The Fund is self-insured up to \$2,000,000 per occurrence and is reinsured up to the statutory limit through excess insurance.

## 7. LONG-TERM DEBT

In February 2021, the County entered into a \$56,115, five-year capital lease agreement for two Ford Explorers for the Sheriff's office. The lease calls for five annual payments of \$12,220 beginning March 15, 2022, with the final payment due March 15, 2026, at an interest rate of 2.85%.

Fiscal Year Ending December 31,	Principal	Interest	Total
2024	\$ 11,232	\$ 988	\$ 12,220
2025	11,552	668	12,220
2026	11,882	338	12,220
Totals	<u>\$ 34,666</u>	<u>\$ 1,994</u>	<u>\$ 36,660</u>

The following schedule shows changes in long-term debt during the year ended December 31, 2023:

Description	Balance 12/31/2022	Additions	Payments	Balance 12/31/2023	Interest Paid
Two 2021 Ford Explorers	\$ 45,587	\$ -	\$ (10,921)	\$ 34,666	\$ 1,299

## 8. OPERATING LEASES

- A. In December 2020, the County entered into a non-cancellable 60-month lease agreement for copiers through December 2025 with a monthly payment of \$708.

Fiscal Year Ending December 31,	Amount
2024	\$ 8,496
2025	8,496

- B. In November 2023, the County entered into a 48-month operating lease for two 2023 Dodge Durangos for the Sheriff's office. The lease calls for monthly payments of \$2,566 through November 2027.

Fiscal Year Ending December 31,	Amount
2024	\$ 30,797
2025	30,797
2026	30,797
2027	28,231

- C. In October 2023, the County entered into a 48-month operating lease for a 2023 Ram 1500 for the Road & Bridge department. The lease calls for monthly payments of \$809 through October 2027.

Fiscal Year Ending December 31,	Amount
2024	\$ 9,702
2025	9,702
2026	9,702
2027	8,085

#### 9. SUBSEQUENT EVENTS

The County has evaluated events subsequent to December 31, 2023 to assess the need for potential recognition or disclosure in the financial statements. Such events were evaluated through November 4, 2024, the date the financial statements were available to be issued.

## **COMPLIANCE SECTION**

## McBRIDE, LOCK & ASSOCIATES, LLC

CERTIFIED PUBLIC ACCOUNTANTS

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### **INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the County Commission and  
Officeholders of Carroll County, Missouri

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Carroll County, Missouri which comprise the Statement of Receipts, Disbursements and Changes in Cash – All Governmental Funds – Regulatory Basis and the Statement of Fiduciary Receipts, Disbursements and Changes in Cash – Regulatory Basis as of December 31, 2023, and the related Statements of Receipts, Disbursements and Changes in Cash – Budget and Actual – Regulatory Basis for the year then ended, and the related notes to the financial statements, which collectively comprise Carroll County, Missouri's basic financial statements and have issued our report thereon dated November 4, 2024.

#### **Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Carroll County, Missouri's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Carroll County, Missouri's internal control. Accordingly, we do not express an opinion on the effectiveness of Carroll County, Missouri's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the County's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses, or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

## **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Carroll County, Missouri's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*(Original Signed by McBride, Lock & Associates, LLC)*

McBride, Lock & Associates, LLC  
Kansas City, Missouri  
November 4, 2024



## **FINDINGS AND RECOMMENDATIONS**

CARROLL COUNTY, MISSOURI  
FINDINGS AND RECOMMENDATIONS

**MATERIAL WEAKNESSES IN INTERNAL CONTROL**

None

**SIGNIFICANT INTERNAL CONTROL DEFICIENCIES**

None reported

**ITEMS OF NONCOMPLIANCE**

None

CARROLL COUNTY, MISSOURI  
FOLLOW-UP ON PRIOR AUDIT FINDINGS FOR AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

In accordance with *Government Auditing Standards*, this section reports the auditor's follow-up on action taken by Carroll County, Missouri, on the applicable findings in the prior audit report issued for the years ended December 31, 2022 and 2021.

There were no findings noted in the prior audit report.

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## McBRIDE, LOCK & ASSOCIATES, LLC

CERTIFIED PUBLIC ACCOUNTANTS

November 4, 2024

To the County Commission  
Carroll County, Missouri

We have audited the regulatory basis financial statements of Carroll County, Missouri for the year ended December 31, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 28, 2024. Professional standards also require that we communicate to you the following information related to our audit.

### Significant Audit Matters

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Carroll County, Missouri are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2023. We noted no transactions entered into by the County during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. Since the County is reporting on the cash basis of accounting, there are no particularly sensitive estimates affecting the financial statements.

The financial statement disclosures are neutral, consistent, and clear.

#### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. In addition, none of the misstatements detected as a result of audit procedures and corrected

by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

#### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated November 4, 2024.

#### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the County's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the County's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

In planning and performing our audit of the Statement of Receipts, Disbursements and Changes in Cash – All Governmental Funds – Regulatory Basis, the Statement of Fiduciary Receipts, Disbursements and Changes in Cash – Regulatory Basis, and the related Statements of Receipts, Disbursements and Changes in Cash – Budget and Actual – Regulatory Basis – All Governmental Funds as of and for the year ended December 31, 2023, we considered Carroll County's internal control in order to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on internal control. We issued our report on our consideration of internal control over financial reporting dated November 4, 2024. However, during our audit we became aware of matters that are opportunities for strengthening internal controls.

#### **Sheriff's Bank Reconciliation**

The bank reconciliations of the Sheriff's main checking account during the year ended December 31, 2023, which were prepared by the Office Administrator, did not contain evidence that the reconciliations were reviewed by the Sheriff. We noted that there were two stale dated deposits from 2022 that were reported as outstanding at December 31, 2023, however, upon further inquiry, these deposits were determined to be bookkeeping errors by the Office Administrator. A proper system of internal controls requires the timely review of monthly bank reconciliations for accuracy and propriety. We recommend the Sheriff's

office implement procedures to ensure that bank reconciliations are being reviewed, and to document this review along with the date onto the bank reconciliation.

### **Public Administrator Ward Expense Documentation**

During our audit, we selected a sample of 25 disbursements by the Public Administrator out of the accounts of five different wards. We noted four instances where an invoice or lease/rental agreement could not be provided to support payment for room and board expenses. In addition, one payment for room and board expenses exceeded the amount supported by the invoice by \$172. Proper documentation, including invoices, court orders, and/or rental agreements, is necessary to support the validity of disbursements made by the Public Administrator out of ward accounts. We recommend that the Public Administrator ensure that proper documentation is maintained in the individual ward files to support all disbursements made on behalf of wards.

### **Reporting of Investments in Accounting System**

We were provided with a “Pooled Cash Analysis” report from the County’s accounting system, InCode, reflecting the County’s financial activities and cash balances for the year. We compared the balances per the 2023 Treasurer’s Settlement to the Pooled Cash Analysis report. The cash and cash equivalents reported in the accounting system and the Treasurer’s Settlement were in agreement, however, we noted the following variance in the balance of the County’s certificates of deposit:

<u>Per Accounting System</u>	<u>Per Treasurer's Settlement</u>	<u>Variance</u>
\$ 11,890,643	\$ 6,424,027	\$ 5,466,616

The Treasurer cited complexity with tracking the movement of funds and related investment activity as the reason for the incorrectly stated invested cash balances in their accounting system. We recommend the Treasurer adjust the accounting system to properly reflect invested cash balances, and document the correct accounting procedures to record the movement of money to ensure the accurate and efficient recording of transactions in the accounting system.

### **Restriction on Use**

This information is intended solely for the information and use of the County Commission and management of Carroll County, Missouri and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

*(Original Signed by McBride, Lock & Associates, LLC)*

McBride, Lock & Associates, LLC