

To the County Commission and Officeholders of St. Clair County, Missouri

The Office of the State Auditor contracted for an audit of St. Clair County's financial statements for the 2 years ended December 31, 2020, through the state Office of Administration, Division of Purchasing and Materials Management. The audit includes an audit of each county officer in fulfillment of our duties under Section 29.230.1, RSMo. A copy of this audit, performed by CliftonLarsonAllen, LLP, is attached.

Nicole R. Galloway, CPA State Auditor

December 2021 Report No. 2021-129

#### FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION

YEARS ENDED DECEMBER 31, 2020 AND 2019



WEALTH ADVISORY | OUTSOURCING AUDIT, TAX, AND CONSULTING

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#### INDEPENDENT AUDITORS' REPORT

County Commission St. Clair County Osceola. Missouri

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the St. Clair County (the County), Missouri, which comprise cash and investments for each fund as of December 31, 2020 and 2019, and the related statements of cash receipts, disbursements and changes in cash and investment balances-budget and actual for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the regulatory basis of accounting, a financial reporting framework prescribed or permitted by Missouri law as described in Note 1 of the accompanying financial statements. This includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the County's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



#### Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statements, the financial statements are prepared on the basis of the financial reporting provisions prescribed or permitted by Missouri law, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

#### Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of each fund of the County as of December 31, 2020 and 2019, or changes in financial position for the years then ended.

#### **Unmodified Opinion on Regulatory Basis of Accounting**

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash and investments of each fund of the County as of December 31, 2020 and 2019, and their respective cash receipts and disbursements, and budgetary results for the years then ended in accordance with the financial reporting provisions prescribed or permitted by Missouri law described in Note 1.

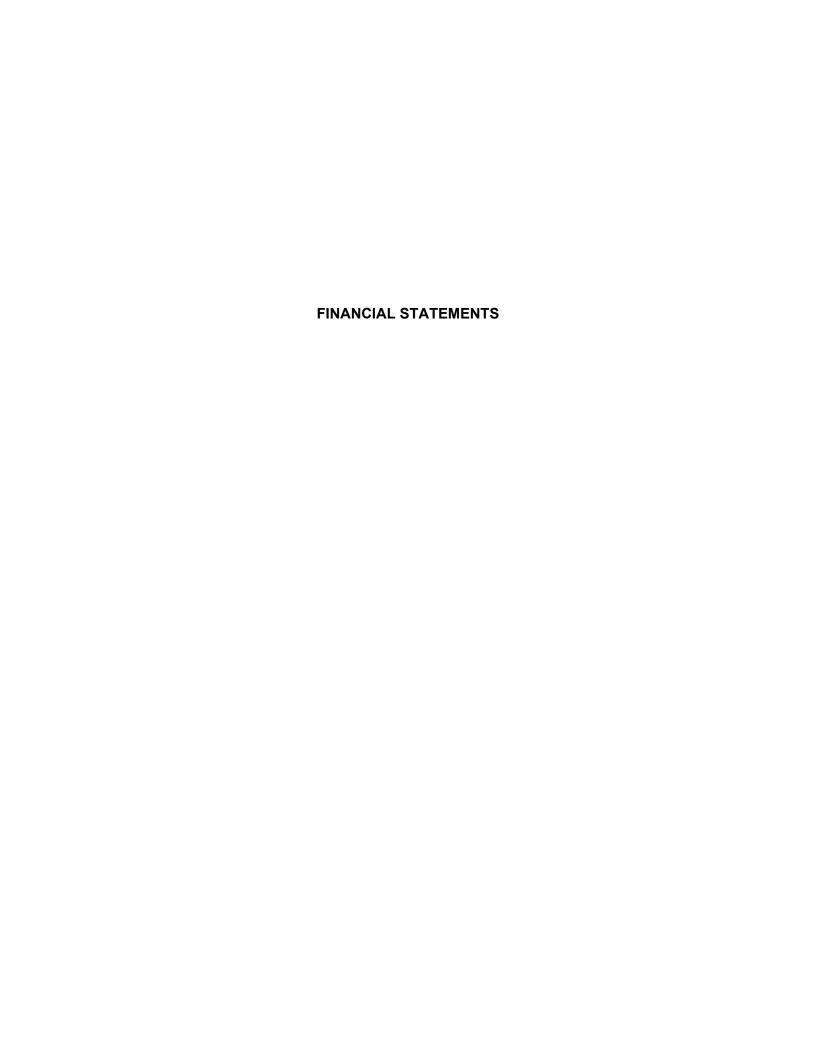
#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 7, 2021, on our consideration of the County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control over financial reporting and compliance.

CliftonLarsonAllen LLP

Clifton Larson Allen LLP

St. Louis, Missouri December 7, 2021



# ST. CLAIR COUNTY OSCEOLA, MISSOURI STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES ALL GOVERNMENTAL FUNDS – REGULATORY BASIS YEAR ENDED DECEMBER 31, 2020

	Ir	Cash and nvestments nuary 1, 2020	restments Receipts		Di	sbursements 2020	lı	Cash and nvestments amber 31, 2020
General Revenue Fund	\$	4,360,613	\$	4,514,807	\$	(4,344,967)	\$	4,530,453
Special Road and Bridge Fund		494,777		1,041,227		(991,019)		544,985
Assessment Fund		22,926		147,231		(152,926)		17,231
Law Enforcement Training Fund		18,804		2,845		(1,224)		20,425
Prosecuting Attorney Training Fund		3,904		2,205		(849)		5,260
Recorder's Maintenance Fund		35,344		8,080		(6,825)		36,599
Administrative Costs Fund		2,894		3,261		(5,743)		412
Tax Maintenance Fund		38,564		15,891		(12,840)		41,615
Election Services Fund		11,506		1,391		(1,715)		11,182
Sheriff Drug Fund		53		1		-		54
Sheriff's Revolving Fund		36,812		5,589		(1,033)		41,368
Help America Vote Act Fund		2		22,621		(22,472)		151
Sheriff's 57.280 Fund		40,041		9,304		(9,457)		39,888
Local Emergency Planning Fund		8,653		2,137		(8)		10,782
Emergency Support Fund		2,643		7,036		-		9,679
Deputy Sheriff Salary Fund		-		2,181		(2,181)		-
U.S. Marshall Fed Sharing Fund		8,419		119		-		8,538
Domestic Violence Fund		378		825		(780)		423
Inmate Security Fund		414,508		184,389		(262,599)		336,298
Coronavirus Relief Fund		-		1,111,230		(542,609)		568,621
Law Enforcement Restitution Fund (LERF)		44,194		12,110				56,304
Total	\$	5,545,035	\$	7,094,480	\$	(6,359,247)	\$	6,280,268

# ST. CLAIR COUNTY OSCEOLA, MISSOURI STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES ALL GOVERNMENTAL FUNDS – REGULATORY BASIS YEAR ENDED DECEMBER 31, 2019

	(	Cash and						Cash and
	In	vestments		Receipts	Di	sbursements	Ir	nvestments
	Jan	uary 1, 2019		2019		2019	Dece	ember 31, 2019
General Revenue Fund	\$	4,378,138	\$	4,193,427	\$	(4,210,952)	\$	4,360,613
Special Road and Bridge Fund		411,097		1,043,971		(960,291)		494,777
Assessment Fund		25,846		129,649		(132,569)		22,926
Law Enforcement Training Fund		14,680		4,123		1		18,804
Prosecuting Attorney Training Fund		3,323		1,481		(900)		3,904
Recorder's Maintenance Fund		43,482		6,926		(15,064)		35,344
Administrative Costs Fund		7,020		1,765		(5,891)		2,894
Tax Maintenance Fund		37,278		14,508		(13,222)		38,564
Election Services Fund		9,720		1,786		-		11,506
Sheriff Drug Fund		52		1		-		53
Sheriff's Revolving Fund		39,084		4,825		(7,097)		36,812
Help America Vote Act Fund		2		-		-		2
Sheriff's 57.280 Fund		34,432		8,866		(3,257)		40,041
Local Emergency Planning Fund		8,530		123		-		8,653
Emergency Support Fund		-		2,643		-		2,643
Deputy Sheriff Salary Fund		-		2,060		(2,060)		-
U.S. Marshall Fed Sharing Fund		8,302		117		-		8,419
Domestic Violence Fund		451		770		(843)		378
Inmate Security Fund		386,890		197,285		(169,667)		414,508
Law Enforcement Restitution Fund (LERF)		29,139		15,055		-		44,194
Total	\$	5,437,466	\$	5,629,381	\$	(5,521,812)	\$	5,545,035

## COMPARATIVE STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES BUDGET AND ACTUAL – ALL GOVERNMENTAL FUNDS – REGULATORY BASIS YEARS ENDED DECEMBER 31, 2020 AND 2019

	General Revenue Fund									
		20	)20			20	19			
		Actuals		Budget		Actuals		Budget		
RECEIPTS										
Charges for Services	\$	267,220	\$	318,078	\$	298,438	\$	324,800		
Interest		80,469		40,000		69,410		25,600		
Intergovernmental		3,314,098		3,192,120		3,051,075		3,524,128		
Other Revenue		25,969		36,075		39,020		40,675		
Grant Revenue		28,041		17,622		8,554		12,597		
Property Tax		410,135		399,180		369,802		404,180		
Sales Tax		388,875		340,000		357,128		335,000		
Total Receipts		4,514,807		4,343,075		4,193,427		4,666,980		
DISBURSEMENTS										
Buildings and Grounds		57,133		94,424		71,186		91,701		
Circuit Clerk		9,910		13,975		10,842		13,500		
Collector		93,226		109,355		103,063		113,124		
Coroner		23,222		26,051		22,870		27,055		
County Clerk		124,165		144,479		131,427		138,908		
County Commission		111,176		116,903		112,611		113,833		
Court Administration		8,714		55,450		11,851		43,470		
Election		95,375		105,767		41,454		57,898		
Emergency Management		5,771		6,628		1,627		6,200		
Jail		2,712,689		3,174,305		2,719,247		3,074,158		
Juvenile Office		42,763		51,397		43,586		50,035		
Mileage and Training		-		300		-		300		
Other		-		1,147,218		-		1,150,754		
Other General County Government		223,642		170,825		175,308		180,325		
Professional Fees		-		3,500		-		3,500		
Prosecuting Attorney		163,376		172,431		153,390		156,229		
Public Administrator		24,163		27,718		26,093		27,123		
Public Defender		3,620		3,620		3,515		3,515		
Recorder		81,259		83,632		79,050		80,657		
Repairs and Maintenance		_		2,500		-		2,500		
Sheriff		515,122		519,665		451,348		499,537		
Treasurer		49,641		51,875		52,484		55,500		
Total Disbursements		4,344,967		6,082,018		4,210,952		5,889,822		
RECEIPTS OVER (UNDER) DISBURSEMENTS		169,840		(1,738,943)		(17,525)		(1,222,842)		
Cash and Investments - Beginning of Year		4,360,613		4,360,613		4,378,138		4,378,138		
CASH AND INVESTMENTS - END OF YEAR	\$	4,530,453	\$	2,621,670	\$	4,360,613	\$	3,155,296		

#### STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES

	Special Road and Bridge Fund										
		20	)20			20	)19				
		Actual		Budget		Actual		Budget			
RECEIPTS		_				_					
Property Tax	\$	264,468	\$	220,500	\$	208,540	\$	230,500			
Charges for Services		-		3,000		225		3,000			
Interest		10,073		8,000		9,685		6,000			
Intergovernmental		130,724		147,000		18,395		171,000			
Other Revenue		3,711		3,000		143,031		3,000			
Motor Vehicle Tax		632,251		653,000		664,095		648,000			
Total Receipts		1,041,227		1,034,500		1,043,971		1,061,500			
DISBURSEMENTS											
Advertising		194		250		475		250			
Auto Expense		51,633		80,000		77,358		80,000			
Computer and Telephone		976		800		829		725			
Construction		973		25,000		_		-			
Drugs		460		500		505		400			
Election		-		-		2,419		2,000			
Capital Outlay		243,835		195,000		143,522		170,000			
Fringe Benefits		29,790		49,248		33,763		37,000			
Utilities		1,227		1,500		1,052		1,500			
Insurance		54,259		56,800		50,918		59,150			
Materials and Supplies		232,580		246,425		211,013		243,925			
Mileage and Training		6,188		7,500		6,289		7,500			
Other		2,127		2,500		2,409		2,500			
Payroll Taxes		14,884		20,655		18,396		21,500			
Pension Expense		389		850		563		850			
Repairs and Maintenance		146,622		175,500		158,007		165,500			
Salaries and Wages		204,882		270,000		252,773		275,000			
Transfer Out		-		-		-		-			
Total Disbursements		991,019		1,132,528		960,291		1,067,800			
RECEIPTS OVER (UNDER) DISBURSEMENTS		50,208		(98,028)		83,680		(6,300)			
Cash and Investments - Beginning of Year		494,777		494,777		411,097		411,097			
CASH AND INVESTMENTS - END OF YEAR	\$	544,985	\$	396,749	\$	494,777	\$	404,797			

#### STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES

	Assessment Fund									
		20	20			20	19			
		Actual		Budget	Actual			Budget		
RECEIPTS										
Charges for Services	\$	-	\$	500	\$	79	\$	-		
Interest		783		1,000		796		1,000		
Intergovernmental		141,804		160,678		127,114		135,672		
Other Revenue		4,644		2,800		1,660		2,800		
Total Receipts		147,231		164,978		129,649		139,472		
DISBURSEMENTS										
Computer and Telephone		12,228		21,500		10,517		15,000		
Capital Outlay		1,954		2,000		583		2,000		
Fringe Benefits		12,324		8,120		7,046		6,880		
Insurance		4,916		5,060		4,081		4,900		
Materials and Supplies		5,940		11,200		4,923		11,200		
Mileage and Training		4,071		8,000		4,133		7,500		
Other		2,728		1,500		1,129		500		
Payroll Taxes		7,423		7,952		6,639		7,343		
Pension Expense		271		275		259		275		
Professional Fees		-		-		4,602		10,000		
Salaries and Wages		101,071		103,278		88,657		95,946		
Total Disbursements		152,926		168,885		132,569		161,544		
RECEIPTS OVER (UNDER) DISBURSEMENTS		(5,695)		(3,907)		(2,920)		(22,072)		
Cash and Investments - Beginning of Year		22,926		22,926		25,846		25,846		
CASH AND INVESTMENTS - END OF YEAR	\$	17,231	\$	19,019	\$	22,926	\$	3,774		

#### STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES

		20	20		20	19	1
		Actual		Budget	Actual	E	Budget
RECEIPTS							
Charges for Services	\$	1,701	\$	3,500	\$ 2,526	\$	3,500
Interest		281		(300)	229		(295)
Other Revenue		863		1,750	1,368		-
Total Receipts		2,845		4,950	4,123	-	3,205
DISBURSEMENTS							
Mileage and Training		1,224		5,100	(1)		5,100
Total Disbursements		1,224		5,100	(1)		5,100
RECEIPTS OVER (UNDER) DISBURSEMENTS		1,621		(150)	4,124		(1,895)
Cash and Investments - Beginning of Year		18,804		18,804	14,680		14,680
CASH AND INVESTMENTS - END OF YEAR	\$	20,425	\$	18,654	\$ 18,804	\$	12,785

#### STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES

		Pro	ng Fund				
	20	20			20	)19	,
	Actual	E	Budget		Actual	В	udget
RECEIPTS	 						
Charges for Services	\$ 2,142	\$	1,200	\$	1,437	\$	950
Interest	63		50		44		50
Total Receipts	2,205		1,250		1,481		1,000
DISBURSEMENTS							
Mileage and Training	849		1,300		900		1,500
Total Disbursements	849		1,300		900		1,500
RECEIPTS OVER (UNDER) DISBURSEMENTS	1,356		(50)		581		(500)
Cash and Investments - Beginning of Year	 3,904		3,904		3,323		3,323
CASH AND INVESTMENTS - END OF YEAR	\$ 5,260	\$	3,854	\$	3,904	\$	2,823

#### STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES

	Recorder's Maintenance Fund										
	2020					20	19				
		Actual	E	Budget		Actual	Е	Budget			
RECEIPTS											
Charges for Services	\$	4,718	\$	4,092	\$	3,920	\$	3,750			
Interest		488		500		569		620			
Other Revenue		2,874		2,514		2,437		2,200			
Total Receipts		8,080		7,106		6,926		6,570			
DISBURSEMENTS											
Computer and Telephone		-		500		470		500			
Capital Outlay		1,071		5,500		9,344		3,000			
Other		26		1,000		57		1,000			
Repairs and Maintenance		5,728		7,095		5,193		6,400			
Total Disbursements		6,825		14,095		15,064		10,900			
RECEIPTS OVER (UNDER) DISBURSEMENTS		1,255		(6,989)		(8,138)		(4,330)			
Cash and Investments - Beginning of Year		35,344		35,344		43,482		43,482			
CASH AND INVESTMENTS - END OF YEAR	\$	36,599	\$	28,355	\$	35,344	\$	39,152			

#### STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES

	Administrative Costs Fund										
		20	20			20	19				
	-	Actual		Budget		Actual		Budget			
RECEIPTS											
Charges for Services	\$	3,235	\$	1,800	\$	1,700	\$	2,000			
Interest		26		75		65		130			
Total Receipts		3,261		1,875		1,765		2,130			
DISBURSEMENTS											
Fringe Benefits		669		500		476		-			
Other		1,771		500		170		500			
Payroll Taxes		214		370		201		370			
Pension Expense		9		15		9		15			
Salaries and Wages		3,080		2,854		5,035		8,022			
Total Disbursements		5,743		4,239		5,891		8,907			
RECEIPTS OVER (UNDER) DISBURSEMENTS		(2,482)		(2,364)		(4,126)		(6,777)			
Cash and Investments - Beginning of Year		2,894		2,894		7,020		7,020			
CASH AND INVESTMENTS - END OF YEAR	\$	412	\$	530	\$	2,894	\$	243			

#### STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES

		20	20			20	19	
		Actual		Budget	Actual		E	Budget
RECEIPTS								
Charges for Services	\$	15,299	\$	14,000	\$	13,950	\$	15,000
Interest		592		550		558		600
Total Receipts		15,891		14,550		14,508		15,600
DISBURSEMENTS								
Computer and Telephone		9,315		14,000		9,000		14,000
Capital Outlay		-		1,000		-		1,000
Mileage and Training		675		1,500		1,072		1,500
Professional Fees		100		3,000		125		3,000
Repairs and Maintenance		2,750		4,500		3,025		4,500
Total Disbursements		12,840		24,000		13,222		24,000
RECEIPTS OVER (UNDER) DISBURSEMENTS		3,051		(9,450)		1,286		(8,400)
Cash and Investments - Beginning of Year		38,564		38,564		37,278		37,278
CASH AND INVESTMENTS - END OF YEAR	\$	41,615	\$	29,114	\$	38,564	\$	28,878

#### STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES

			Election Se	vices Fund				
	20	20			20	)19	,	
	Actual		Budget		Actual	В	udget	
RECEIPTS	 							
Interest	\$ 168	\$	150	\$	150	\$	145	
Intergovernmental	1,223		1,600		1,636		750	
Total Receipts	 1,391		1,750		1,786	•	895	
DISBURSEMENTS								
Mileage and Training	1,715		2,900		-		1,000	
Total Disbursements	1,715		2,900				1,000	
RECEIPTS OVER (UNDER) DISBURSEMENTS	(324)		(1,150)		1,786		(105)	
Cash and Investments - Beginning of Year	 11,506		11,506		9,720		9,720	
CASH AND INVESTMENTS - END OF YEAR	\$ 11,182	\$	10,356	\$	11,506	\$	9,615	

#### STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES

	Sheriff Drug Fund									
		20	20		2019					
	Actu	ıal	Bu	dget	Ac	tual	Bud	dget		
RECEIPTS										
Interest	\$	1_	\$	1_	\$	1_	\$	1_		
Total Receipts		1		1		1		1		
DISBURSEMENTS		-		-		-		-		
RECEIPTS OVER (UNDER) DISBURSEMENTS		1		1		1		1		
Cash and Investments - Beginning of Year		53		53		52		52		
CASH AND INVESTMENTS - END OF YEAR	\$	54	\$	54	\$	53	\$	53		

#### STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES

			Sheriff's Rev	volving F	und		
	20	20			20	19	
	Actual		Budget		Actual	Е	Budget
RECEIPTS	 						
Charges for Services	\$ 5,025	\$	3,000	\$	4,280	\$	2,500
Interest	564		600		545		550
Total Receipts	5,589		3,600		4,825		3,050
DISBURSEMENTS							
Capital Outlay	-		5,000		5,000		5,000
Mileage and Training	-		1,000		-		1,000
Professional Fees	1,033		2,500		2,097		2,500
Total Disbursements	1,033		8,500		7,097		8,500
RECEIPTS OVER (UNDER) DISBURSEMENTS	4,556		(4,900)		(2,272)		(5,450)
Cash and Investments - Beginning of Year	 36,812		36,812		39,084		39,084
CASH AND INVESTMENTS - END OF YEAR	\$ 41,368	\$	31,912	\$	36,812	\$	33,634

#### STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES

	Help America Vote Act Fund										
		20	20			Budget - 1 - 1 1 1 2					
		Actual		Budget	Ac	tual	Bud	dget			
RECEIPTS											
Intergovernmental	\$	22,472	\$	22,472	\$	-	\$	-			
Interest		149		-		-		1			
Total Receipts		22,621		22,472		-	•	1			
DISBURSEMENTS											
Other		22,472		22,472		-		-			
Total Disbursements		22,472		22,472		-					
RECEIPTS OVER (UNDER) DISBURSEMENTS		149		-		-		1			
Cash and Investments - Beginning of Year		2		2		2		2			
CASH AND INVESTMENTS - END OF YEAR	\$	151	\$	2	\$	2	\$	3			

#### STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES

				Sheriff's 57	7.280 Fu	ınd			
		20	20		2019				
		Actual		Budget		Actual	E	Budget	
RECEIPTS									
Charges for Services	\$	8,720	\$	10,000	\$	8,323	\$	7,500	
Interest		584		500		543		345	
Total Receipts	•	9,304		10,500		8,866		7,845	
DISBURSEMENTS									
Capital Outlay		2,176		8,500		-		4,500	
Materials and Supplies		7,281		7,500		3,257		7,000	
Mileage and Training		-		5,000		-		5,000	
Total Disbursements		9,457		21,000		3,257		16,500	
RECEIPTS OVER (UNDER) DISBURSEMENTS		(153)		(10,500)		5,609		(8,655)	
Cash and Investments - Beginning of Year		40,041		40,041		34,432		34,432	
CASH AND INVESTMENTS - END OF YEAR	\$	39 888	\$	29 541	\$	40 041	\$	25 777	

#### STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES

		Local Emergency Planning Fund										
		20	20			20	)19					
		Actual		Budget	-	Actual	Е	udget				
RECEIPTS	•											
Interest	\$	136	\$	130	\$	123	\$	130				
Other Revenue		2,001		-		-		2,000				
Total Receipts		2,137		130		123		2,130				
DISBURSEMENTS												
Mileage and Training		-		1,000		-		1,400				
Other		8		1,000		-		1,100				
Total Disbursements		8		2,000		-		2,500				
RECEIPTS OVER (UNDER) DISBURSEMENTS		2,129		(1,870)		123		(370)				
Cash and Investments - Beginning of Year		8,653		8,653		8,530		8,530				
CASH AND INVESTMENTS - END OF YEAR	\$	10,782	\$	6,783	\$	8,653	\$	8,160				

#### STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES

				Emergency S	Support F	und		
		20	20			20	19	
	-	Actual	Е	Budget	-	Actual	Вι	ıdget
RECEIPTS					•			
Other	\$	7,036	\$	5,000	\$	2,643	\$	
Total Receipts		7,036		5,000		2,643		-
DISBURSEMENTS		-		-		-		-
RECEIPTS OVER (UNDER) DISBURSEMENTS		7,036		5,000		2,643		-
Cash and Investments - Beginning of Year		2,643		2,643		-		
CASH AND INVESTMENTS - END OF YEAR	\$	9,679	\$	7,643	\$	2,643	\$	

#### STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES

	Deputy Sheriff Salary Fund									
		20	20			20	)19			
		Actual	В	Budget		Actual	В	udget		
RECEIPTS										
Charges for Services	\$	2,180	\$	2,400	\$	2,060	\$	2,400		
Interest		1		1		-		1		
Total Receipts		2,181		2,401		2,060		2,401		
DISBURSEMENTS										
Other		2,181		2,400		2,060		2,400		
Total Disbursements		2,181		2,400		2,060		2,400		
RECEIPTS OVER (UNDER) DISBURSEMENTS		-		1		-		1		
Cash and Investments - Beginning of Year										
CASH AND INVESTMENTS - END OF YEAR	\$	_	\$	1_	\$	_	\$	1_		

#### STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES

			U.	S. Marshall Fe	ed Sharin	g Fund		Budget							
		20	20			20	19								
	Δ	ctual	В	Budget	Α	ctual	В	udget							
RECEIPTS															
Interest	\$	119	\$		\$	117	\$								
Total Receipts		119		-		117		-							
DISBURSEMENTS		-		-		-		-							
RECEIPTS OVER (UNDER) DISBURSEMENTS		119		-		117		-							
Cash and Investments - Beginning of Year		8,419		8,419		8,302		8,302							
CASH AND INVESTMENTS - END OF YEAR	\$	8,538	\$	8,419	\$	8,419	\$	8,302							

#### STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES

				Domestic Vi	olence Fu	nd		Budget								
		20	20			20	19									
	A	ctual	Ві	udget	A	ctual	Вι	ıdget								
RECEIPTS							•									
Charges for Services	\$	822	\$	825	\$	767	\$	695								
Interest		3		5		3		5								
Total Receipts		825		830		770	·	700								
DISBURSEMENTS																
Other		780		850		843		750								
Total Disbursements		780		850		843		750								
RECEIPTS OVER (UNDER) DISBURSEMENTS		45		(20)		(73)		(50)								
Cash and Investments - Beginning of Year		378		378		451		451								
CASH AND INVESTMENTS - END OF YEAR	\$	423	\$	358	\$	378	\$	401								

#### STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES

	Inmate Security Fund										
		20	20			20	)19				
		Actual		Budget		Actual		Budget			
RECEIPTS											
Charges for Services	\$	138,464	\$	215,000	\$	197,285	\$	180,500			
Other Revenue		45,925		-		-		-			
Total Receipts		184,389		215,000		197,285		180,500			
DISBURSEMENTS											
Auto Expense		63,983		70,000		23,351		75,000			
Capital Outlay		198,616		220,000		146,316		168,000			
Total Disbursements		262,599		290,000		169,667		243,000			
RECEIPTS OVER (UNDER) DISBURSEMENTS		(78,210)		(75,000)		27,618		(62,500)			
Cash and Investments - Beginning of Year		414,508		414,508		386,890		386,890			
CASH AND INVESTMENTS - END OF YEAR	\$	336,298	\$	339,508	\$	414,508	\$	324,390			

#### STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES

			Coronavirus	Relief Fu	nd		
	20	20			20	)19	
	Actual		Budget	А	ctual	Bu	ıdget
RECEIPTS							
Grant Revenue	\$ 1,111,230	\$	1,102,456	\$	-	\$	-
Total Receipts	1,111,230		1,102,456		-		-
DISBURSEMENTS							
CARES Disbursements	542,609		1,102,456		-		-
Total Disbursements	542,609		1,102,456		-		-
RECEIPTS OVER (UNDER) DISBURSEMENTS	568,621		-		-		-
Cash and Investments - Beginning of Year							
CASH AND INVESTMENTS - END OF YEAR	\$ 568,621	\$		\$	-	\$	

#### STATEMENTS OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH AND INVESTMENT BALANCES

		Law E	nforcement Re	stitution	Fund (LERF)		Budget 16,000 400 16,400						
	20	20			20	)19							
	Actual		Budget		Actual	I	Budget						
RECEIPTS													
Charges for Services	\$ 11,401	\$	28,500	\$	14,535	\$	16,000						
Interest	709		450		520		400						
Total Receipts	12,110		28,950		15,055		16,400						
DISBURSEMENTS													
Other	 		_				30,000						
Total Disbursements	 		-				30,000						
RECEIPTS OVER (UNDER) DISBURSEMENTS	12,110		28,950		15,055		(13,600)						
Cash and Investments - Beginning of Year	44,194		44,194		29,139		29,139						
CASH AND INVESTMENTS - END OF YEAR	\$ 56,304	\$	73,144	\$	44,194	\$	15,539						

# ST. CLAIR COUNTY OSCEOLA, MISSOURI STATEMENT OF ASSETS AND LIABILITIES ARISING FROM CASH TRANSACTIONS – AGENCY FUNDS – REGULATORY BASIS YEAR ENDED DECEMBER 31, 2020

	County Retirement Fund		A.C. Spec Road District Fund		Chloe Spec Road District Fund		Collins Spec Road District Fund		Hillsdale Spec Road District Fund		L.C. Spec Road District Fund		Osceola Spec Road District Fund	
ASSETS														
Cash and Certificates of Deposit	\$	9,796	\$	46,593	\$	5,674	\$	57,614	\$	128,790	\$	28,695	\$	70,035
Total Assets	\$	9,796	\$	46,593	\$	5,674	\$	57,614	\$	128,790	\$	28,695	\$	70,035
LIABILITIES AND FUND BALANCES														
Due to Others	\$	9,796	\$	46,593	\$	5,674	\$	57,614	\$	128,790	\$	28,695	\$	70,035
Total Liabilities	\$	9,796	\$	46,593	\$	5,674	\$	57,614	\$	128,790	\$	28,695	\$	70,035
FUND BALANCES	\$		\$		\$		\$		\$		\$		\$	
Total Liabilities and Fund Balances	\$	9,796	\$	46,593	\$	5,674	\$	57,614	\$	128,790	\$	28,695	\$	70,035

## STATEMENT OF ASSETS AND LIABILITIES ARISING FROM CASH TRANSACTIONS – AGENCY FUNDS – REGULATORY BASIS (CONTINUED) YEAR ENDED DECEMBER 31, 2020

	Vista Spec Road District Fund		Interest of Common Schools Fund		Library Fund		Cities Fund		Health Fund		us Land Tax Fund
ASSETS	'										
Cash and Certificates of Deposit	\$	291,150	\$	48,859	\$	140	\$	8	\$	152	\$ 25,568
Total Assets	\$	291,150	\$	48,859	\$	140	\$	8	\$	152	\$ 25,568
LIABILITIES AND FUND BALANCES											
Due to Others	\$	291,150	\$	48,859	\$	140	\$	8	\$	152	\$ 25,568
Total Liabilities	\$	291,150	\$	48,859	\$	140	\$	8	\$	152	\$ 25,568
FUND BALANCES	\$	-	\$		\$		\$		\$	_	\$ 
Total Liabilities and Fund Balances	\$	291,150	\$	48,859	\$	140	\$	8	\$	152	\$ 25,568

## STATEMENT OF ASSETS AND LIABILITIES ARISING FROM CASH TRANSACTIONS – AGENCY FUNDS – REGULATORY BASIS (CONTINUED) YEAR ENDED DECEMBER 31, 2020

	lconium Fire Unclaimed District Fund Fund			s Hospital #2 - E.M. Fund		R-3-H School Fund		R-2-S School Fund		C-1 School Fund		R-3-S School Fund		
ASSETS				J										
Cash and Certificates of Deposit	\$	1	\$	1,327	\$	1	\$	2,524	\$	21	\$	29	\$	69
Total Assets	\$	1	\$	1,327	\$	1	\$	2,524	\$	21	\$	29	\$	69
LIABILITIES AND FUND BALANCES														
Due to Others	\$	1	\$	1,327	\$	1	\$	2,524	\$	21	\$	29	\$	69
Total Liabilities	\$	1	\$	1,327	\$	1	\$	2,524	\$	21	\$	29	\$	69
FUND BALANCES	\$		\$		\$		\$		\$		\$		\$	
Total Liabilities and Fund Balances	\$	1	\$	1,327	\$	1	\$	2,524	\$	21	\$	29	\$	69

## STATEMENT OF ASSETS AND LIABILITIES ARISING FROM CASH TRANSACTIONS – AGENCY FUNDS – REGULATORY BASIS (CONTINUED) YEAR ENDED DECEMBER 31, 2020

	Osceola School Fund		Super	Now Fund	age Fire Dist. Fund	Lag	ers Fund	Total Agency Funds		
ASSETS										
Cash and Certificates of Deposit	\$	33	\$	6,911	\$ 2	\$	8,960	\$	732,952	
Total Assets	\$	33	\$	6,911	\$ 2	\$	8,960	\$	732,952	
LIABILITIES AND FUND BALANCES										
Due to Others	\$	33	\$	6,911	\$ 2	\$	8,960	\$	732,952	
Total Liabilities	\$	33	\$	6,911	\$ 2	\$	8,960	\$	732,952	
FUND BALANCES	\$		\$		\$ 	\$		\$		
Total Liabilities and Fund Balances	\$	33	\$	6,911	\$ 2	\$	8,960	\$	732,952	

# ST. CLAIR COUNTY OSCEOLA, MISSOURI STATEMENT OF ASSETS AND LIABILITIES ARISING FROM CASH TRANSACTIONS – AGENCY FUNDS - REGULATORY BASIS DECEMBER 31, 2019

	County Retirement Fund		A.C. Spec Road District Fund		Chloe Spec Road District Fund		Collins Spec Road District Fund		Hillsdale Spec Road District Fund		L.C. Spec Road District Fund		Osceola Spec Road District Fund	
ASSETS														
Cash and Certificates of Deposit	\$	7,937	\$	39,899	\$	18,908	\$	55,137	\$	195,650	\$	13,085	\$	71,680
Total Assets	\$	7,937	\$	39,899	\$	18,908	\$	55,137	\$	195,650	\$	13,085	\$	71,680
LIABILITIES AND FUND BALANCES														
Due to Others	\$	7,937	\$	39,899	\$	18,908	\$	55,137	\$	195,650	\$	13,085	\$	71,680
Total Liabilities	\$	7,937	\$	39,899	\$	18,908	\$	55,137	\$	195,650	\$	13,085	\$	71,680
FUND BALANCES	\$		\$		\$		\$		\$		\$		\$	
Total Liabilities and Fund Balances	\$	7,937	\$	39,899	\$	18,908	\$	55,137	\$	195,650	\$	13,085	\$	71,680

# ST. CLAIR COUNTY OSCEOLA, MISSOURI STATEMENT OF ASSETS AND LIABILITIES ARISING FROM CASH TRANSACTIONS – AGENCY FUNDS - REGULATORY BASIS DECEMBER 31, 2019

	Vista Spec Road District Fund		Interest of Common Schools Fund		Surplus Land Tax Fund		Unclaimed Fees Fund		Super Now Fund		Lagers Fund		Total Agency Funds	
ASSETS				,						,				
Cash and Certificates of Deposit	\$	283,169	\$	66,350	\$	48,256	\$	1,309	\$	5,594	\$	7,604	\$	814,578
Total Assets	\$	283,169	\$	66,350	\$	48,256	\$	1,309	\$	5,594	\$	7,604	\$	814,578
LIABILITIES AND FUND BALANCES														
Due to Others	\$	283,169	\$	66,350	\$	48,256	\$	1,309	\$	5,594	\$	7,604	\$	814,578
Total Liabilities	\$	283,169	\$	66,350	\$	48,256	\$	1,309	\$	5,594	\$	7,604	\$	814,578
FUND BALANCES	\$		\$		\$		\$		\$	<u> </u>	\$		\$	
Total Liabilities and Fund Balances	\$	283,169	\$	66,350	\$	48,256	\$	1,309	\$	5,594	\$	7,604	\$	814,578

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

St. Clair County (the County), which is governed by a three-member board of commissioners. There are ten elected Constitutional Officers: Assessor, Circuit Clerk, Collector, Coroner, County Clerk, Prosecuting Attorney, Public Administrator, Recorder of Deeds, Sheriff, and Treasurer.

As discussed further in Note 1, these financial statements are presented on the regulatory basis of accounting. This basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP).

### A. Reporting Entity

As required by the regulatory basis of accounting, these financial statements present financial accountability of the County.

The County's operations include tax assessments and collections, state/county courts, county recorder, police protection, transportation, economic development, social and human services, and cultural and recreation services.

The financial statements referred to above include only the primary government of the County, which consists of all funds, organizations, institutions, agencies, departments, and offices that comprise the County's legal entity.

#### **B.** Basis of Presentation

The financial statements are presented using accounting practices prescribed or permitted by Missouri Law, which include a statement of receipts, disbursements and changes in cash and investment balances – all governmental funds, a comparative statement of receipts, disbursements and changes in cash and investment balances – budget and actual – all governmental funds, and a statement of assets and liabilities arising from cash transactions – agency funds.

Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. A fund is considered a separate accounting entity with self-balancing accounts. The following fund types are used by the County:

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### B. Basis of Presentation (Continued)

### **Governmental Fund Types**

Governmental funds are those through which most governmental functions are financed. The County's expendable financial resources are accounted for through governmental funds. The measurement focus is upon determination of and changes in financial position rather than upon net income.

#### **Fiduciary Fund Types**

Agency funds are used to account for assets held by the County in a trustee capacity as an agent of individuals, private organizations, other funds or other governmental units. Agency funds are accounted for and reported similar to the governmental funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations. These funds account for activities of collections for other taxing units by the Collector of Revenue and other agency operations.

### C. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements.

The financial statements are prepared on the regulatory basis of accounting. This basis of accounting recognizes amounts when received or disbursed in cash and differs from accounting principles generally accepted in the United States of America.

As a result of using the regulatory basis of accounting, certain assets (such as accounts receivable and capital assets), certain revenues (such as revenue for billed or provided services not yet collected), certain liabilities (such as accounts payable, bonds, and obligations under capital leases) and certain expenditures (such as expenditures for goods or services received but not yet paid) are not recorded in these financial statements.

If the County utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental funds would use the modified accrual basis of accounting, while the fund financial statements for proprietary fund types, if applicable, would use the accrual basis of accounting. All government-wide financial statements would be presented on the accrual basis of accounting.

### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### D. Budget and Budgetary Accounting

The County follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1. In accordance with Chapter 50 of the Missouri Revised Statues (RSMo), the County adopts a budget for each governmental fund.
- 2. On or before January 15, each elected officer and department director will transmit to the County Clerk, who serves as budget officer, the budget request and revenue estimates for their offices or departments for the budget year.
- 3. The County Clerk submits to the County Commission a proposed budget for the fiscal year beginning January 1. The proposed budget includes estimated revenues and proposed expenditures for all budgeted funds. Budgeted expenditures cannot exceed beginning available monies plus estimated revenues for the year. Budgeting of appropriations is based upon an estimated unencumbered fund balance at the beginning of the year as well as estimated revenues to be received. The budget to actual comparisons in these financial statements, however, do not present encumbered fund balances, but only compare budgeted and actual revenues and expenditures.
- 4. A public hearing is conducted to obtain public comment. Prior to its approval by the County Commission, the budget document is available for public inspection.
- 5. Prior to February 1, the budget is legally enacted by a vote of the County Commission.
- 6. Subsequent to its formal approval of the budget, the County Commission has the authority to make necessary adjustments to the budget by formal vote of the Commission. Adjustments made during the year are reflected in the budget information in the financial statements. Budgeted amounts are as originally adopted, or as amended by the County Commission throughout the year. Individual amendments were not material in relation to the original appropriations which were adopted.
- 7. Budgets are prepared and adopted on the cash basis of accounting. State law requires that budgeted expenditures not exceed budgeted revenues plus anticipated beginning fund balance. Section 50.740 RSMo prohibits expenditures in excess of the approved budgets.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### E. Property Taxes

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on September 1 and tax bills are mailed to taxpayers in November, at which time they are payable. All unpaid property taxes become delinquent as of January 1 of the following year.

The assessed valuation of the tangible taxable property, included within the County's boundaries for the calendar years 2020 and 2019, for purposes of taxation, was:

	2020	2019
Real Estate	\$ 90,396,744	\$ 89,134,137
Personal Property	31,366,723	30,760,009
Total	\$ 121,763,467	\$ 119,894,146

During 2020 and 2019, the County Commission approved a \$0.6160 and \$0.6143 tax levy, respectively, per \$100 of assessed valuation of tangible taxable property, for purposes of County taxation, as follows:

	2	2020	2019		
General Revenue	\$	0.3332	\$	0.3319	
Common Road and Bridge		0.3261		0.3261	
Road and Bridge		0.2828		0.2824	
Total	\$	0.9421	\$	0.9404	

#### F. Cash Deposits and Investments

Deposits and investments are stated at cost. Cash balances for all the County Treasurer Funds are pooled and invested to the extent possible. Interest earned from such investments is allocated to each of the funds based on the average daily cash balance. Cash equivalents include repurchase agreements and any other instruments with an original maturity of ninety days or less, if applicable. State law authorizes the deposit of funds in banks and trust companies or the investment of funds in bonds or treasury certificates of the United States, other interest bearing obligations guaranteed as to both principal and interest by the United States, bonds of the state of Missouri or other government bonds, or time certificates of deposit, provided, however, that no such investment shall be purchased at a price in excess of par. Funds in the form of cash on deposit or time certificates of deposit are required to be insured by the Federal Deposit Insurance Corporation (FDIC) or collateralized by authorized investments held in the County's name at third-party banking institutions. Details of these cash balances are presented in the notes to the financial statements.

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### G. Interfund Transactions

Legally required transfers are reported as "transfers in" by the recipient fund and as "transfers out" by the disbursing fund.

#### NOTE 2 DEPOSITS AND INVESTMENTS

The County maintains a cash and temporary investment pool that is available for use by all funds. Deposits with maturities greater than three months are considered investments. County investments are nonnegotiable certificates of deposit. Each fund type's portion of this pool is displayed as "Cash and Investments" under each fund's caption.

#### **Deposits**

Missouri statutes require that all deposits with financial institutions be collateralized in an amount at least equal to uninsured deposits. The total bank balance as of December 31, 2020 and 2019 was insured through the Federal Deposit Insurance Corporation or had pledged collateral.

### **Summary of Carrying Values**

The carrying values of cash and investments in governmental and agency funds included in the financial statements at December 31, 2020 and 2019, as follows:

	2020	2019		
Governmental Funds:				
Cash	\$ 4,280,268	\$ 3,520,035		
Investments	2,000,000	2,025,000		
Total Government Funds	\$ 6,280,268	\$ 5,545,035		
	2020	2019		
Agency Funds:				
Cash	\$ 587,952	\$ 669,578		
Investments	145,000	145,000		
Total Aganay Funds	Φ 700.000	\$ 814,578		
Total Agency Funds	<u>\$ 732,952</u>	<del>3</del> 614,376		

#### **Investment Interest Rate Risk**

Investment interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The County does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

### NOTE 3 THE RETIREMENT SYSTEM (LAGERS)

#### **Plan Description**

St. Clair County participates in the Missouri Local Government Employees Retirement System (LAGERS), an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for local government entities in Missouri. LAGERS is a defined benefit pension plan provides certain retirement, disability and death benefits to plan members and beneficiaries. LAGERS was created and is governed by statute, Section 70.600-70.755 RSMo. As such, it is LAGERS responsibility to administer the law in accordance with the expressed intent of the General Assembly. The plan is qualified under the Internal Revenue Code Section 401(a) and is tax exempt. The responsibility for the operations and administration of LAGERS is vested in the LAGERS Board of Trustees consisting of seven persons. LAGERS issues a publicly available financial report that includes financial statements and required supplementary information. This report may be obtained by accessing the LAGERS website at www.molagers.org.

#### **Benefits Provided**

LAGERS provides retirement, death and disability benefits to employees of participating political subdivisions. All benefits vest after five years of credited service. Employees who retire on or after age 60 (55 for police and fire) with five or more years of service are entitled to an allowance for life based upon the benefit program then in effect for their political subdivision. Employees may retire with an early retirement benefit with a minimum of five years of credited service and after attaining age 55 (50 for police and fire) and receive a reduced allowance.

Benefit terms provide for annual postretirement adjustments to each member's retirement allowance subsequent to the member's retirement date. The annual adjustment is based on the increase in the Consumer Price Index and is limited to 4% per year.

#### **Contributions**

The employer is required to contribute amounts at least equal to the actuarially determined rate, as established by LAGERS. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance an unfunded accrued liability. Full-time employees of the employer contribute 4% of their gross pay to the pension plan. Employer contribution rates are 0.3% (General) and 3.8% (Police) of annual covered payroll.

For the years ended December 31, 2020 and 2019, the County paid \$119,051 and \$103,141 to LAGERS, respectively.

### NOTE 4 COUNTY EMPLOYEES' RETIREMENT FUND (CERF)

#### **Plan Description**

CERF was established by an act of the Missouri General Assembly effective August 28, 1994. Laws governing the retirement fund are found in sections 50.1000-50.1300 of RSMo. The board of directors consists of eleven members, nine of whom are county employee participants. Two members, who have no beneficiary interest in CERF, are appointed by the Governor of Missouri. The board of directors has the authority to adopt rules and regulations for administering the system. CERF is a mandatory cost-sharing multi-employer retirement system for each county in the state of Missouri, except counties of the first classification with a charter form of government. CERF covers county elective or appointive officers or employees whose position requires the actual performance of duties not less than 1,000 hours per year; including employees of circuit courts located in a first class, non-charter county which is not participating in the LAGERS: and does not cover circuit clerks, deputy circuit clerks, county prosecuting attorneys, and county sheriffs. Until January 1, 2000, employees hired before January 1, 2000, could opt out of the system. CERF is a defined benefit plan providing retirement and death benefits to its members. All benefits vest after eight years of creditable service. Employees who retire on or after age 62 are entitled to an allowance for life based on the form of payment selected. The normal form of payment is a single life annuity. Optional joint and survivor annuity and 10-year certain and life annuity payments are also offered to members in order to provide benefits to a named survivor annuitant after their death. Employees who have a minimum of eight years of creditable service may retire with an early retirement benefit and receive a reduced allowance after attaining age 55.

Annual cost-of-living adjustments, not to exceed 1%, are provided for eligible retirees and survivor annuitants, up to a lifetime maximum of 50% of the initial benefit which the member received upon retirement. Benefit provisions are fixed by state statute and may be amended only by action of the Missouri Legislature. Administrative expenses for the operation of CERF are paid out of the funds of the system.

CERF issues audited financial statements. Copies of these statements may be obtained from the board of directors of CERF by writing to CERF, 2121 Schotthill Woods Drive, Jefferson City, MO 65101, or by calling 1-573-632-9203.

#### NOTE 4 COUNTY EMPLOYEES' RETIREMENT FUND (CERF) (CONTINUED)

#### **Contributions**

Prior to January 1, 2003, participating county employees, except for those who participated in LAGERS, were required to make contributions equal to 2% of gross compensation. Effective January 1, 2003, participating county employees hired on or after February 25, 2002, are required to make contributions of 4% if they are in a LAGERS county and contributions of 6% if they are in a non-LAGERS county. If an employee leaves covered employment before attaining eight years of creditable service, accumulated employee contributions are refunded to the employee.

The contribution rate is set by state statute and may be amended only by action of the Missouri Legislature. During December 31, 2020 and 2019 ,the County collected and remitted to CERF, employee contributions of \$94,880 and \$88,684 for the years then ended December 31, 2020 and 2019, respectively.

In addition, the following fees and penalties prescribed under Missouri law are required to be collected and remitted to CERF by counties covered by the plan:

- Late fees on filing of real estate and personal property tax declarations.
- Twenty dollars on each merchants and manufacturers license issued.
- Six dollars on each document recorded or filed with county recorders of deeds, with an additional one dollar on each document recorded.
- Five-ninths of the fee on delinquent property taxes.
- Interest earned on investment of the above collections prior to remittance to CERF.

The County remitted to CERF \$88,287 and \$77,819 for the years then ended December 31, 2020 and 2019, respectively.

#### NOTE 5 PROSECUTING ATTORNEY RETIREMENT FUND

In accordance with section 56.807 RSMo, the County contributes monthly to the Missouri Office of Prosecution Services for deposit to the credit of the Missouri Prosecuting Attorneys and Circuit Attorney Retirement System Fund. Once remitted, the state of Missouri is responsible for administration of this plan. The County has contributed \$3,366 and \$3,366 for the years ended December 31, 2020 and 2019, respectively.

#### NOTE 6 LONG-TERM DEBT

In 2020 the County purchased four John Deere Tractors with a total purchase price of \$1,022,320. The County traded-in tractors and received a trade-in allowance of \$418,000. The net purchase price of \$604,320 was financed by John Deere Credit Inc. The financing terms were five years with one annual payment in September of each year at a rate of 2.95%.

The schedule of changes in long-term debt and future maturities for the year ending December 31, 2020 are as follows.

		Balance 2019		Additions	Retirement	Balance 2020	Interest Paid	Du	rincipal e Within ne Year
John Deere Tractors		\$ .	- \$	604,320	 \$ (107,050)	\$ 497,270	\$ -	\$	99,257
_	ı	Principal	<u>Ir</u>	nterest	Total				
2021	\$	99,257	\$	7,793	\$ 107,050				
2022		95,149		11,901	107,050				
2023		97,994		9,056	107,050				
2024		100,924		6,126	107,050				
2025		103,946		3,108	107,054				
_	\$	497,270	\$	37,984	\$ 535,254				

#### NOTE 7 CLAIMS COMMITMENTS AND CONTINGENCIES

#### A. Litigation

The County is subject to various claims and legal proceedings covering a wide range of matters in the ordinary course of its activities. Management believes that any liability that may ultimately result from the resolution of these matters will not have a material adverse effect on the financial condition of the County.

#### B. Compensated Absences

The County provides regular full-time employees vacation leave after their probation period is met. However, their leave accrues from their hire date. The vacation time accrues at the rate of four hours per completed month for the first year. Then after the first year vacation time accrues at the rate of 8 hours per month from 1 to 10 years. After 10 years, the vacation time will accrue at the rate of 12 hours per month. The employees may accrue vacation leave up to a maximum of 160 hours. For parttime employees with benefits, vacation leave is credited at a percentage based on the hours worked. An employee with benefits that leaves the County for any reason is compensated for any vacation that was unused up until the date of termination. Full-time employees will earn 8 hours of paid sick leave per month, after the completion of the probationary period. Each part-time employee will earn a percentage of sick leave based on the hours worked with pay credit monthly. Employees may use up to 3 days per year of their accrued sick leave for personal days. Employees with benefits may accumulate sick leave with up to a maximum of 30 days. Upon termination of employment, accumulated sick leave is not reimbursable.

#### C. Federal and State Assisted Programs

The County has received proceeds from several federal and state grants. Periodic audits of these grants are required and certain costs may be questioned as inappropriate expenditures under the grant agreements. Such audits could result in the refund of grant monies to the grantor agencies. Management believes that any required refunds, if determined necessary, will be immaterial.

#### NOTE 8 RISK MANAGEMENT

The County is exposed to various risks of losses related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters, and has established a risk management strategy that attempts to minimize losses and the carrying costs of insurance. There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage in the past three years.

The County is a member participant in a public entity risk pool, which is a corporate and political body created pursuant to state statute (Section 537.700 RSMo.). The purpose of the risk pool is to provide liability protection to participating public entities, their officials, and employees. Annual contributions are collected based on actuarial projections to produce sufficient funds to pay losses and expenses. Should contributions not produce sufficient funds to meet its obligations, the risk pool is empowered with the ability to make special assessments. Members are jointly and severally liable for all claims against the risk pool.

The County is also a member of the Missouri Association of Counties Self-Insured Workers' Compensation and Insurance Fund. The County purchases workers' compensation insurance through this Fund, a non-profit corporation established for the purpose of providing insurance coverage for Missouri counties. The Fund is self-insured up to \$2,000,000 per occurrence and is reinsured up to the statutory limit through excess insurance.

#### NOTE 9 UNCERTAINTIES

The World Health Organization has declared the spread of Coronavirus Disease (COVID-19) a worldwide pandemic. The COVID-19 pandemic is having significant effects on global markets, supply chains, businesses, and communities. Specific to the County, COVID-19 may impact various parts of its 2021 operations and financial results. Management believes the County is taking appropriate actions to mitigate the negative impact. However, the full impact of COVID-19 is unknown and cannot be reasonably estimated.



### INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

County Commission St. Clair County Osceola, Missouri

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of St. Clair County, Missouri (the County) as of and for the years ended December 31, 2020 and 2019, and the related notes to the financial statements, which collectively comprise the County's financial statements, and have issued our report thereon dated December 7, 2021. We expressed an adverse opinion on the financial statements because the financial statements are prepared on the basis of financial reporting provisions prescribed or permitted by Missouri law, which is a basis of accounting other than accounting principles generally accepted in the United States of America. However, the financial statements were found to be fairly stated on the regulatory basis of accounting, in accordance with regulatory reporting requirements established by the State of Missouri.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the County's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

CliftonLarsonAllen LLP

Clifton Larson Allen LLP

St. Louis, Missouri December 7, 2021



# ST. CLAIR COUNTY OSCEOLA, MISSOURI SCHEDULE OF STATE FINDINGS YEARS ENDED DECEMBER 31, 2020 AND 2019

### SCHEDULE OF STATE FINDINGS

- A. For the year ended December 31, 2020, actual expenditures exceeded budgeted for the Administrative Costs Fund.
- B. For the year ended December 31, 2019, actual expenditures exceeded budgeted for the Recorders Maintenance and Domestic Violence Funds.