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CITIZENS SUMMARY

Findings in the audit of Office of Administration- Division of Facilities Management, Design and Construction

Maintenance and Repair Funding	Available funding has been insufficient to cover state facility capital improvement maintenance and repair needs; and as a result, the state has accumulated a backlog of deferred maintenance of nearly \$600 million. In the last 6 years, due to Governor restrictions, the Facilities Maintenance Reserve Fund received transferred funds of approximately \$183 million less than amounts appropriated and most transfers were made late in the fiscal year. The Office of Administration, Division of Facilities Management, Design and Construction (FMDC) did not prepare and provide an annual capital improvement long-range plan to the Governor during fiscal years 2002 through 2013 as statutorily required, and the current plans prepared could provide additional useful information for policymakers.
Prevailing Wage and Contract Procedures	The FMDC did not comply with several requirements of Missouri's prevailing wage law and corresponding state regulations to ensure local prevailing wages were paid to workers employed by contractors and subcontractors. The FMDC did not properly solicit bids for one project or timely approve a contract change.
Work Orders	The FMDC does not fully utilize the computerized maintenance management system to track and monitor work orders for routine (non-capital improvement) maintenance and repair needs.
Electronic Data Security	The FMDC has not established adequate password and security controls to reduce the risk of unauthorized access to the construction project management system. This system maintains confidential information, including vendors' federal identification number or social security number and is used for project management and to authorize vendor payments.
Inspections	The FMDC did not perform periodic inspections of state facilities and leased facilities as required by state law, state regulation, and/or FMDC policy.

In the areas audited, the overall performance of this entity was **Good**.*

*The rating(s) cover only audited areas and do not reflect an opinion on the overall operation of the entity. Within that context, the rating scale indicates the following:

- Excellent:** The audit results indicate this entity is very well managed. The report contains no findings. In addition, if applicable, prior recommendations have been implemented.
- Good:** The audit results indicate this entity is well managed. The report contains few findings, and the entity has indicated most or all recommendations have already been, or will be, implemented. In addition, if applicable, many of the prior recommendations have been implemented.
- Fair:** The audit results indicate this entity needs to improve operations in several areas. The report contains several findings, or one or more findings that require management's immediate attention, and/or the entity has indicated several recommendations will not be implemented. In addition, if applicable, several prior recommendations have not been implemented.
- Poor:** The audit results indicate this entity needs to significantly improve operations. The report contains numerous findings that require management's immediate attention, and/or the entity has indicated most recommendations will not be implemented. In addition, if applicable, most prior recommendations have not been implemented.

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